

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1	Name of the Institution	Loyola Academy Degree & PG College
1.2	Address Line 1	Old Alwal
	Address Line 2	Old Alwal
	City/Town	Secunderabad
	State	Andhra Pradesh
	Pin Code	500 010
	Institution e-mail address	lacademyinformation@yahoo.in
	Contact Nos.	040-27862363 / 27830077
	Name of the Head of the Institution:	Fr Dr S. Emmanuel sj
	Tel. No. with STD Code:	040-27872367
	Mobile:	09701344303
	Name of the IQAC Co-ordinator:	Dr. K. Adithya Kumar
	Mobile:	09985376753
	IQAC e-mail address:	drkadithyakumar@gmail.com
1.3	NAAC Track ID (For ex. MHCOGN 18879)	
1.4	Website address:	www.loyolaacademyugpg.ac.in
	Web-link of the AQAR:	
	For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc	
1.5	Accreditation Details	

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity period
1	1 st Cycle	A		2006	5 years
2	2 nd Cycle	A	3.50/4	2011	5 years
3	3 rd Cycle				
4	4 th Cycle				
1.6	Date of Establishment of IQAC : DD/MM/YYYY				
1.7	AQAR for the year (for example 2010-11)				2012-13
1.8	Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)				
	i. AQAR _____ (DD/MM/YYYY)4				
	ii. AQAR _____ (DD/MM/YYYY)				
	iii. AQAR _____ (DD/MM/YYYY)				
	iv. AQAR _____ (DD/MM/YYYY)				

1.9 Institutional Status

Affiliated College Yes

Autonomous college of UGC Yes

Regulatory Agency approved Institution No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ,Urban

Financial Status Grant-in-aid, UGC 2(f), UGC 12B

Grant-in-aid + Self Financing Yes

1.10 Type of Faculty/Programme Arts, Science, Commerce and Management

1.11 Name of the Affiliating University (for the Osmania University

Colleges)

1.12 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / Osmania University
University

UGC-CPE

Yes

2. IQAC Composition and Activities

2.1	No. of Teachers	10
2.2	No. of Administrative/Technical staff	Nil
2.3	No. of students	02
2.4	No. of Management representatives	04
2.5	No. of Alumni	Nil
2.6	No. of any other stakeholder and community representatives	Nil
2.7	No. of Employers/ Industrialists	1
2.8	No. of other External Experts	02
2.9	Total No. of members	19
2.10	No. of IQAC meetings held	6
2.11	No. of meetings with various stakeholders:	Nil
	Faculty	8
	Non-Teaching Staff Students	2
	Alumni	1
	Others	Nil

2.12	Has IQAC received any funding from UGC during the year?	No
2.13	Seminars and Conferences (only quality related)	03
	International	Nil
	National	Nil
	State	Nil
	Institutional level	03

2.14 Significant Activities and contributions made by IQAC

1. Value education and English have been introduced for the Post graduate students as foundation courses.
2. At the Post graduate level, autonomy has been achieved.
3. Under CBCS (Choice Based Credit System), one more section of Communicative skills was introduced through which many students were benefitted.
4. Fr. U.S.Paul E-learning Centre is equipped with digital library which has 1.3 lakh e-resources which can be accessed through WiFi connection. This new digital library has been accessed by around 500 students and 25 lecturers.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * Annexure - I

2.16 Whether the AQAR was placed in statutory body

Yes in the form of IQAC

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PG	05	Nil	01	Nil
UG	16	Nil	Nil	Nil
Certificate	Nil	01	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	22	01	01	Nil

Interdisciplinary	16	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	21
Trimester	Nil
Annual	Nil -

1.3	Feedback from stakeholders*	Students
	Mode of feedback	Manual

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Departmental Boards of Studies was conducted by all the 16 UG and 5 PG Departments with University Nominee as subject expert and industrial experts. As Autonomous College, depending on the need of the Industry the syllabus is revised and updated every year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Bachelor in Business Administration was started this academic year

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
122	115	6	Nil	01

2.2 No. of permanent faculty with Ph.D. 17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary 03 faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	14	04
Presented	Nil	04	Nil
Resource Persons	01	03	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Institution adapted teaching methods like OHP (Over Head Projector) transparencies, Power Point presentations (ppt), Subject videos etc. Members of faculty get the assignments done by the students in the form of models, Power Point presentations browsing through internet etc..

All the faculty members prepare and get equipped with annual curricular plan, teaching diary, teaching notes, notes handouts to teach for the students

2.7 Total No. of actual teaching days 190 days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

As the Institution is autonomous, every year there will be revision/syllabus development suiting the needs of industry. Hence, every staff member is involved in this process as a part of BOS

2.10 Average percentage of attendance of students 99%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Mass Communication	51	-	88	08	-	96
B.A. Psychology, English & Journalism	26	-	62	31	07	100
B.A. Eco. Maths, Comp. appl	14	-	50	-	07	57
B.A. Hist. Socio & Public Admi	15	-	33	47	13	93
B.Sc. Chemical Technology	40	-	55	28	02	85
B.Sc. (Hons) Agri. Science & R.D.	32	-	84	13	-	97
B.Sc. Computer Science & Engg.	46	-	74	22	02	98
B.Sc. Electronics Technology	34	-	71	23	-	94
Computer Maintenance	36	-	61	28	03	92
B.Sc. Biotechnology, Genetics & Chem.	20	-	90	10	-	100
B.Sc. Food Technology & Mgmt	30	-	83	17	-	100
B.Sc. Maths, Stats & Comp.Sci.	36	-	78	14	-	92
B.Sc. Animation Design	22	-	95	0	-	95
B.Com Honours	55	-	55	31	10	96
B.Com Advertising & Sales Promotion	38	-	50	45	-	95
B.Com (Insurance)	47	-	06	51	41	98
B.Com Computers	46	-	43	50	-	100
M.Sc. Organic Chemistry	22	-	88	0	-	87.5

M.Sc. Biotechnology	31	-	81	16	-	100
M.Sc. Analytical Chemistry	12	-	83	0	-	100
MCA	46	-	96	4	-	100
MBA	57	-	61	30	-	96.4

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC contributes by arranging orientation programmes on teaching learning process. It also conducts guest lecturers by expertise from university or esteemed institutes. It monitors the process by conducting Internal Academic Audit by. Evaluation is done by the feedback from the students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	120
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff		-	-	-
Technical Staff		-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Steps were taken by IQAC to promote at least one staff member from each department to pursue either M.Phil. or Ph.D. Staff were also encouraged to attend and present papers in seminars, conferences etc., and to publish research papers in journals.

3.2 Details regarding major projects: Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	-	-	-
e-Journals	-	-	=
Conference proceedings	-	=	=

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	UGC		
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published: Nil i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		02	06		10
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year : Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

03

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): Nil

3.21 No. of students Participated in NSS events: Nil

University level State level

National level International level

3.22 No. of students participated in NCC events: Nil

University level State level

National level International level

3.23 No. of Awards won in NSS: Nil

University level State level

National level International level

3.24 No. of Awards won in NCC: Nil

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Annexure – II

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

By July 2011 Library was computerised with 'New Gen Lib Software' & all the books were fed into the software and bar-coded. During the year 2011-12 the **e-learning centre** was equipped with a server referred to as 'Meridian Digital World' (Digital Library) with a cost of 5,13,618. The digital library e-resources has been increased from 7,000, to 7,500 which include journals, case studies, subject books, slides & videos accessed through LAN & WIFI. Many different devices can be permitted to access, (desk tops, laptops, mobiles & tablets etc.). it almost consists of 17 formats of e-material eg. Pdf, ppt, swf, pvc, equb, mobi etc..

Administration was computerised by 'EZ School' software used for students applications, Fees, Certificates

Way 2 sms software was used for sending sms to students & staff regarding Late coming, absentees, marks etc

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36,505	74,19,652	2,343	7,78,779	38,848	81,98,431
Reference Books	3,006	6,24,463	586	1,95,000	3,592	8,19,463
e-Books	7,000	---	500	---	7,500	---
Journals	95	2,13,648	Renewed	2,70,532	95	2,70,532

e-Journals	Inflibnet	--	---	---	---	---
Digital Database	One	5,13,618	---	---	One	5,13,618
CD & Video	350	---	60	---	410	---
Others (specify)	NBHM4 2IDC	---	10	---	62	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	550	11	2mbps	2	2	8	20	
Added	28	1	---	---	1	---	---	
Total	578	12	2mbps	2	3	8	20	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Internet access is provided to the students in the form of a centre where the students can log on to the internet to work on the assignments or project assigned to them by the faculty. This centre is called as **Cyber world**. Each department is provided with a computer system with internet connection for the teaching staff to update the knowledge.

4.6 Amount spent on maintenance in lakhs :

- i) ICT
 - ii) Campus Infrastructure and facilities
 - iii) Equipments
 - iv) Others
- Total :**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

One day Orientation programmes were conducted in the beginning of every Year for II and III year students making aware of student support programmes.

One day orientation programme was conducted for I year on the opening day and explained all Student support Services

5.2 Efforts made by the institution for tracking the progression

Students progress was tracked both academically and extracurricular activities.

Academically students were tracked by Continuous Internal Assessment (CIA), mentoring, parent teacher meet etc. In the area of sports Intramural games were conducted to select the students for representing the college, university, state and country. Cultural extravaganza was conducted by the college cultural fest RESONANCE.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2446	391	Nil	

(b) No. of students outside the state

(c) No. of international students

	No	%
Men	1725	59.91

Women

No	%
1159	40.19

Last Year	This Year

General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1856	168	35	593		2652	1944	191	43	706		2884

Demand ratio

Dropout % : Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Communicative Skills are taught for III year students to face interviews confidently.	60
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5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

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No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
40	324	250	30

5.8 Details of gender sensitization programmes

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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events: Nil

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	187	9,87,500
Financial support from government		50,20,452 13,02,036
Financial support from other sources	5	49,015
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

The vision of Jesuit education is to form

- Leaders in Service following the example of Jesus Christ,
- Men and Women of Competence, Conscience and Compassionate Commitment,
 - Who will love tenderly, act justly and walk humbly before God and
 - Who will become men and women for others to love and serve God, Country and Human kind.

MISSION:

The above-mentioned vision is realized by Loyola Academy

- a) by inculcating in every student the sense of the divine, reverence of the sacred, respect for human life, care for mother earth, compassion for the poor and, concern for justice
- b) and by providing a Christian milieu irrespective of caste and creed, language and region to all deserving students - particularly to the socially and economically marginalized – giving special attention to those belonging to the Catholic Christian Community.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Every staff member is involved in designing the curriculum for their respective departments and get it approved by the BOS before the start of the academic year.

6.3.2 Teaching and Learning

Curricular and lesson plans were designed by the staff of each department with lecture outlines.

Teaching diary and teaching notes were prepared before going for the classes.

PPTs for important topics were prepared and used for effective teaching by lecturers

After completion of the topic prepared notes handouts were given to the students.

6.3.3 Examination and Evaluation

Under the Continuous Internal Assessment pattern Weekly tests, Mid-semester-I and Mid-semester-II, Assignment/seminar and Viva-voce for theory papers were conducted.

Unique feature of Loyola Academy is all the students have to undergo any one of Industry internship or project or OJT (On Job Training) in the V, VI or VII semester.

6.3.4 Research and Development

Rev. Fr.K.S.Casimir, S.J., Head, Department of English, and Director of Sports, has been awarded Ph.D. in English for his thesis in English Literature (ELT).

Dr. M.Sunitha has been awarded Ph.D. in Chemistry for her thesis titled - Synthesis, Characterization, DNA binding and cleavage studies of transition metal complexes of Benzimidazole derivatives, from the Department of Chemistry, Osmania University.

Major Research Project

Fr.Dr.S.Emmanuel, S.J. is the co investigator for a major research project, 'Micropropagation and conservational strategies of potentially economic important tropical deciduous tree Givotia moluccana and Putranjiva roxburghii' sponsored by UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Fr. U.S Paul E-Learning Center is equipped with a digital library which has 1.34 lakhs e-resources which can be accessed through wifi connection. This new digital library has been accessed by around 500 students and 25 lecturers. In addition to this, the library has also started e-mail service of E-text books. The college library has added 500 books in this academic session, thus taking up the total tally of books to 38,650.

6.3.6 Human Resource Management

As a part of HRM about 35 teaching staff members were given a chance to participate and present papers in various State, National and International seminars, conferences etc.

6.3.7 Faculty and Staff recruitment

Recruitment of faculty is done as per university guidelines by paper advertisement followed recruitment committee comprising of university nominee.

6.3.8 Industry Interaction / Collaboration

Every Department of the college has interactions with the industries in framing the syllabi, for projects, industry internship, placements etc

6.3.9 Admission of Students

College conducts entrance examination followed by interview for admission into UG courses, and follows Osmania University common entrance test followed by counselling for PG courses.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Academic Audit Cell
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Revised the Continuous Internal Assessment pattern by including weekly tests, mid-semester, pre-final, assignment/seminar and viva-voce for theory papers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

6.12 A Alumni association of Loyola Academy will meet every year on 2nd Saturday. This year the meeting was conducted on 9/11/2013

Parent – Teacher meet will be organised by each department once in a month appraising the parents about performance of their ward.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plants were planted wherever necessary in a vast green campus of the college.
Efforts were taken to make the campus plastic free with help of students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic Audit Cell was constituted to have internal academic audit. The Committee also involved in improving the pattern of the syllabus to be uniform for all the departments.

Morning prayer was initiated in every block through public address system. Prayer was performed through all the three major religions i.e. Hindu, Christian and Islamic.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Annexure attached.

8. Plans of institution for next year

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure I

1. New course: M.A. Mass communication will be started in the coming academic year
2. Digital library will be established with 5000 digital e books to start with.
3. Indoor stadium for shuttle and volley ball will be built near the cricket ground
4. Online features of the website will be improved
5. PLANET will adopt few villages and slums for neighbourhood extension.

We achieved in

1. PLANET adopted new villages.

Annexure II

RAWEP

The **Rural Agricultural Work Experience Programme (RAWEP)** is a programme taken up by the students of B.Sc. Agriculture Science and Rural Development in the first semester of the fourth year. Under **RAWEP**, the students stay in villages attached to Agricultural Research Stations or Krishi Vignan Kendras (KVKs) near Suryapet. They work with host farmers and acquire first – hand knowledge and experience related to field work and also learn to tackle problems at the village and farmers’ level. This programme gives the students a first – hand experience of agricultural work. Mr. Rama Krishna accompanied the final year students to the villages namely Penpahad, Doolpahad, Gaddipalli, Ponnugodu & Garidepalli. This academic year too the programme was taken up by the final year students with adequate support from the KVK’s and the staff members at Loyola Academy. The **RAWEP** takes up not only those activities which are related to Agriculture but also those concerned with issues of health and personality development of school children, tree- plantation programmes, night schools and sanitation. The Department of Agriculture Science and Rural Development also organizes ‘Kisan Melas’ or farmers’ meets annually. They arrange demonstrations of advanced farm technology in villages. Information on integrated pest management, use of bio fertilizers and water resource management is also disseminated to the villagers by the students.

PLANET

In line with the mission of our college to mold, 'Men and Women for Others', PLANET PROGRAMME makes it mandatory for all the first year degree students to participate in social service extension activities. This academic year too the first year students have worked with lot of NGOs and Govt. organizations and came back with indelible memories.

The list is as follows:

- B.Sc. (Food Technology & Management) students worked in PAMENCAP (Parents Association for the Mentally Handicapped Persons).
- Students of B.A. Psychology participated in a programme called cricket for the blind.
- Students of B.Com (General) and B.Com (Hons) participated in the PULSE POLIO IMMUNIZATION Programme in collaboration with Dept. of Medical & Health Organization, Hyderabad.
- Students of B.Sc. Electronics worked with Catholic Hospital Association of India and visited Rehabilitation Centre for HIV-Aids at Sneha Kiran, Medchal.
- Students of B.Sc. Maths, Stats & Computer Science worked with DIVYA DISHA, a non-profit Organisation which works for the Street children and rescued ten children from the streets.
- Students of B.Sc. Animation Design worked in SWAYAMKRUSHI (Rehabilitation centre for the Severe Mentally Retarded) and taught them to do simple paintings.
- B.Sc. Agricultural Science and R.D did their social service in Home for the Aged which is run by the Missionaries of Charity of Mother Theresa.
- Students of B.Sc. Chemical Technology worked with NDWM which works for the rights of domestic workers.
- Students of B.Sc. Computer Science & Engineering participated in Clean Hussain Sagar campaign at Sanjeeva Park in collaboration with HMDA.
- Students of BBA worked in the Home for the Aged run by the Little Sisters of the Poor at New Bhoiguda.

Key findings from the SWOT Analysis are listed below:

Strengths :

- a) Loyola Institutions run by the Society of Jesus (The Jesuits) has a brand name both within and outside the Country.

- b) Strength of character - steadiness, strong work ethics and commitment to quality, positive morale, commitment to seek opportunities.
- c) 133 acres of Vast Land granted by the government to provide an access to higher education, service to people and outreach to the public.
- d) Physical environment and high quality of life; an Eco-friendly campus located in the state capital of Andhra Pradesh.
- e) 30 years of proven experience in Higher Education and training with emphasis on professional courses at undergraduate and post graduate level.
- f) Established and proven know-how/expertise in the fields of agriculture, science and technology, management, social sciences and humanities having seven Multi faculties with 17 teaching departments.
- g) Interdisciplinary and experiential education at both the graduate and post graduate level.
- h) Academic activities adapted to the more recent socio-economic trends resulting in the development of a wide range of courses.
- i) Transparent admission policy: Merit based admissions to regular UG courses where as admission to PG courses through Common Entrance Test of the State.
- j) Enhancement of skills of faculty through academic and research collaborations with industry and research organizations in the field of Commerce, Business Management, ICT, Science, Chemical technology and Bio technology.
- k) Semester system of examinations and continuous internal assessment process for both UG & PG courses.
- l) Experienced academic and support staff and continuous improvement of human resources through a strategic staff development programme.
- m) Up-to-date facilities and infrastructure like laboratories, central library, digital library, Language lab, ICT, teaching aids, networked computers, farm, green house etc. available to both staff and students.
- n) Alumni present nationally in both public and private sectors and some holding regional/international positions.

- o) Social consciousness through its flagship programmes like PLANET, RAWEP etc.,
- p) Sports and Games infrastructure in line with National/UGC standards over an area of 7 acres.

Weaknesses :

- a) Inadequate budget for maintenance of equipment, aging infrastructure and modernization of teaching and research labs.
- b) Inadequate capital funds to support professional courses.
- c) Lack of Innovation as evidenced by grant applications, patents, research, and technology transfer.
- d) Low recruitment and retention levels of staff due to unattractive terms and conditions of employment.
- e) Low proportion of Ph.D. holders among academic staff.
- f) Lack of infrastructure and research culture – including physical, financial, and human resources.
- g) Lack of formal mechanism on sabbatical leave and financial support for faculty on research activities.
- h) Lack of better access to new technologies in advancement towards interdisciplinary programs for social sciences and Professional courses.
- i) Inadequate library facilities thus limiting academic development.
- j) Non availability of Wi-Fi and secured Intranet throughout the campus.

Opportunities :

- a) Vast campus with ample space for expansion; being strategically located in the capital city.
- b) Emergence of Hyderabad as a technology Hub. i.e., IT, BT and other areas.
- c) Scope for Strategic alliances/ MOUs and partnerships with institutions of international repute for offering university courses.

- d) Strategic alliances / MOUs with Corporates for executive programs.
- e) Strategic positioning for the organization in international seminars/executive development programmes within the context of Globalization.
- f) Capacity to expand consultancy and extension activities in various disciplines
- g) Growth opportunities in emerging sectors -- research and economic development
- h) Tap into hospitality, health care industry which is an emerging field.
- i) Adequate land available for creation of additional infrastructure for outdoor and indoor games.

Threats :

- a) Risk of losing prominent faculty and staff for greener pastures.
- b) Growing competition from other reputed colleges/ universities in the context of increasing trends of privatization of education sector.
- c) Institutional location in state capital has become a threat to the students due to political instability.
- d) Depletion of trained and senior manpower.
- e) Declining resources from the state and increasing dependence on tuition revenue in the context of government scholarship schemes.
- f) Declining enrolment of few courses i.e., Social sciences, basic sciences ,
- g) Alternative providers i.e., online universities and distant education
- h) Global competition; example Foreign Universities.

It is our endeavour to convert the weaknesses into strengths and threats into opportunities to the advantage of all the stakeholders

Annexure – III

A

1. Title of the Practice

Continuous Internal Assessment (CIA)

2. Goal

Aim: To make the average and below average students especially Telugu Medium students to perform in a better way.

3. The Context

Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.

4. The Practice

Continuous Internal Assessment (CIA):

A student can appear for the Semester-End Examinations SEE only if he/she has obtained a minimum of **40%** Marks in the Continuous Internal Assessment (CIA). Under the CIA system in the college, there are **Weekly tests, Mid-Semester Exam, Pre-final Exam, Assignment, Viva/Seminar and Attendance**. Weekly test is conducted for 50 minutes, Mid Semester for 2 hours, Pre-final Exam for 3 hours, Semester-End Exam (SEE), both Theory and Practical is conducted for 3 hours each. The pass mark for S.E.E Theory and Practical is 40% and 50% respectively.

Component	Marks Allotted	Component	Marks Allotted
Weekly test	15	Assignment	05
Mid-Semester	25	Viva/Seminar	05
Pre-final Exam	40	Attendance	10

Grand Total = 100 (100 will be converted into 40 as per CIA Weightage and SEE Weightage is 60)

5. Evidence of Success

Slow learners specially (plus 2) Telugu medium students pickup fast and will be the toppers of the class by the time they finish their degree. Evidence of success is seen in the form of NO dropouts. An average of 90% to 95% results are observed though the courses job oriented and hard for the past 30 years.

6. Problems Encountered and Resources Required

In the beginning students feel it very difficult to cope up as this practice is a very rare. After motivating by every individual staff member of the concern department students get adjusted and fall in line.

Name of the Principal: Fr Dr S. Emmanuel sj

Name of the Institution: Loyola Academy Degree & PG College

City: Secunderabad

Pin Code: 500 010

Accredited Status: A Grade with CGPA 3.5/4

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B.

1. Title of the Practice

Weightage for Attendance

2. Goal

Aim: To make the students to be regular this enables them to inculcate the habit of Punctuality that helps them to be disciplined.

3. The Context

Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.

4. The Practice

Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.

A student becomes eligible to appear for the Semester-End Examinations only if he/she has secured the **MINIMUM ATTENDANCE OF 75%**. If he/she fails to get the minimum attendance, he/she has to repeat that Semester in the following academic year. His/her name will be off the rolls for the following semester.

The college has this practice of giving weightage for attendance in the form of marks as a part of Continuous Internal Assessment. In CIA attendance forms a component. Total weightage for CIA is 40% of which weightage for attendance is 10%. This 10% of marks is added for all papers (Theory) depending on students percentage of attendance and corresponding marks in a particular semester. These marks are given as a bonus for just attending the classes regularly.

Attendance Marks									
Percentage	Marks	Percentage	Marks	Percentage	Marks	Percentage	Marks	Percentage	Marks
75.1 to 77.5	01	80.1 to 82.5	03	85.1 to 87.5	05	90.1 to 92.5	07	95.1 to 97.5	09
77.6 to 80.0	02	82.6 to 85.0	04	87.6 to 90.0	06	92.6 to 95.0	08	97.6 to 100	10

5. Evidence of Success

By attending the classes regularly student learns to be Punctual, Sincere and Honest these in turn make them to become disciplinarians. Slow learners specially (plus 2) Telugu medium students pickup fast and will be the toppers of the class by the time they finish their degree. Evidence of success is seen in the form of NO dropouts.

6. Problems Encountered and Resources Required

In the beginning students feel it very difficult to cope up as this practice is a very rare. After motivating by every individual staff member of the concern department students get adjusted and fall in line.

7. Notes (Optional)

This practice is implemented for the past 30 years. Slow learners specially (plus 2) Telugu medium students pickup fast and will be the toppers of the class by the time they finish their degree. Evidence of success is seen in the form of NO dropouts.

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