The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1	Name of the Institution	Loyola Academy Degree & PG College
1.2	Address Line 1	Old Alwal
	Address Line 2	Old Alwal
	City/Town	Secunderabad
	State	Andhra Pradesh
	Pin Code	500 010
	Institution e-mail address	lacademyinformation@yahoo.in
	Contact Nos.	040-27862363 / 27830077
	Name of the Head of the Institution:	Fr Dr K.S. Casimir sj
	Tel. No. with STD Code:	040-27872367
	Mobile:	09393366652
	Name of the IQAC Co-ordinator:	Dr. K. Adithya Kumar
	Mobile:	09985376753
	IQAC e-mail address:	drkadithyakumar@gmail.com
1.3	NAAC Track ID (For ex. MHCOGN 18879)	
1.4	Website address:	www.loyolaacademyugpg.ac.in
	Web-link of the AQAR:	
	For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc	

1.5	Accreditation Details	

	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity period
	1	1st Cycle	A		2006	5 years
	2	2nd Cycle	A	3.50/4	2011	5 years
	3	3rd Cycle				
	4	4th Cycle				
1.6	Date of Establishment of IQAC : DD/MM/YYYY					
1.7	**AQAR for the year** (*for example 2010-11*)			2013-14		
1.8	Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*					
	i. AQAR _____ (DD/MM/YYYY)4					
	ii. AQAR _____ (DD/MM/YYYY)					
	iii. AQAR _____ (DD/MM/YYYY)					
	iv. AQAR _____ (DD/MM/YYYY)					

1.9   Institutional Status

       Affiliated College   Yes

       Autonomous college of UGC   Yes

       Regulatory Agency approved Institution   No

       (eg. AICTE, BCI, MCI, PCI, NCI)

       Type of Institution   Co-education ,Urban

       Financial Status   Grant-in-aid, UGC 2(f), UGC 12B

       Grant-in-aid + Self Financing   Yes

1.10   Type of Faculty/Programme   Arts, Science, Commerce and Management

1.11   Name of the Affiliating University (*for the*   Osmania University

Colleges)

1.12   Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   Osmania University

UGC-CPE   Yes

2. IQAC Composition and Activities

2.1	No. of Teachers	8
2.2	No. of Administrative/Technical staff	4
2.3	No. of students	1
2.4	No. of Management representatives	1
2.5	No. of Alumni	1
2.6	No. of any other stakeholder and community representatives	1
2.7	No. of Employers/ Industrialists	1
2.8	No. of other External Experts	Nil
2.9	Total No. of members	17
2.10	No. of IQAC meetings held	16
2.11	No. of meetings with various stakeholders:	8
	Faculty	5
	Non-Teaching Staff Students	2
	Alumni	1
	Others	Nil

2.12	Has IQAC received any funding from UGC during the year?	No
2.13	Seminars and Conferences (only quality related)	03
	International	Nil
	National	Nil
	State	Nil
	Institutional level	03

2.14

Significant Activities and contributions made by IQAC

1. Continuous Internal Assessment was revised giving weightage to weekly tests in addition to the existing assignments/seminars, viva components. In addition to the existing mid semester exam pre final exam was introduced.

2. Academic Audit Committee was constituted to have internal academic audit. The Committee also involved in improving the pattern of the syllabus to be uniform for all the departments

3. Under CBCS (Choice Based Credit System), one more section of Communicative skills was introduced through which many students were benefitted.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year * Annexure - I

2.16   Whether the AQAR was placed in statutory body

Yes in the form of IQAC

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PG	06	Nil	01	Nil
UG	16	Nil	Nil	Nil
Certificate	Nil	01	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	22	01	01	Nil

Interdisciplinary	16	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	22
Trimester	Nil
Annual	Nil -

1.3	Feedback from stakeholders*	Students (Annexure II)
	Mode of feedback	Manual

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Departmental Boards of Studies was conducted by all the 16 UG and 6 PG Departments with University Nominee as subject expert and industrial experts. As Autonomous College, depending on the need of the Industry the syllabus is revised and updated every year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Sc. in Food Technology and Management was started this academic year

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
134	128	5	Nil	01

2.2 No. of permanent faculty with Ph.D.   15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	128	-	3	5	-	-	1	-	134	5

2.4 No. of Guest and Visiting faculty and Temporary   03   faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	20	12
Presented	02	05	Nil
Resource Persons		01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Institution adapted teaching methods like OHP (Over Head Projector) transparencies, Power Point presentations (ppt), Subject videos etc. Members of faculty get the assignments done by the students in the form of models, Power Point presentations browsing through internet etc..

All the faculty members prepare and get equipped with annual curricular plan, teaching diary, teaching notes, notes handouts to teach for the students

2.7 Total No. of actual teaching days
during this academic year   190 days

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop
As the Institution is autonomous, every year there will be revision/syllabus development
suiting the needs of industry. Hence, every staff member is involved in this process as a
part of BOS

2.10 Average percentage of attendance of students   99%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Mass Communication	54	-	80	16	-	96
B.A. Psychology, English & Journalism	38	-	66	26	-	100
B.Sc. Chemical Technology	46	-	70	26	-	96
B.Sc. (Hons) Agri. Science & R.D.	31	-	74	10	-	84
B.Sc. Computer Science & Engg.	56	-	73	16	-	91
B.Sc. Electronics Technology	39	-	69	18	-	87
Computer Maintenance	37	-	49	41	-	97
B.Sc. Biotechnology, Genetics & Chem.	20	-	80	10	-	95
B.Sc. Food Technology & Mgmt	30	-	63	37	-	100
B.Sc. Maths, Stats & Comp.Sci.	39	-	77	13	-	90
B.Sc. Animation Design	28	-	96	0	-	96
B.Com Honours	54	-	70	24	-	100
B.Com Advertising & Sales Promotion	35	-	60	34	-	97
B.Com General	36	-	28	47	-	92
B.Com Computers	46	-	43	50	-	100
M.Sc. Organic Chemistry	22	-	88	0	-	87.5

M.Sc. Biotechnology	31	-	81	16	-	100
M.Sc. Analytical Chemistry	12	-	83	0	-	100
MCA	46	-	96	4	-	100
MBA	57	-	61	30	-	96.4

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC contributes by arranging orientation programmes on teaching learning process. It also conducts guest lecturers by expertise from university or esteemed institutes. It monitors the process by conducting Internal Academic Audit by the specially constituted Academic Audit Committee. Evaluation is done by the feedback from the students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	120
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	-	-	-
Technical Staff	7	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC sensitised the staff members to apply for minor Research projects to UGC. All the 8 members who have applied were sanctioned the projects. Steps were taken to promote at least one staff member from each department to pursue either M.Phil. or Ph.D.Staff were encouraged to attend and present papers in seminars, conferences etc., and to publish research papers in journals.

3.2   Details regarding major projects: Nill

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			8	
Outlay in Rs. Lakhs			To be given	

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2013-14 to 2014-15	UGC	To be given	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [ ]   Chapters in Edited Books [3]

ii) Without ISBN No. [ ]

3.8 No. of University Departments receiving funds from: NA

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [✓]   CPE [✓]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   [Nill]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [ ]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [ ]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year : Nill

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
1			Best Teacher Award			

3.18 No. of faculty from the Institution
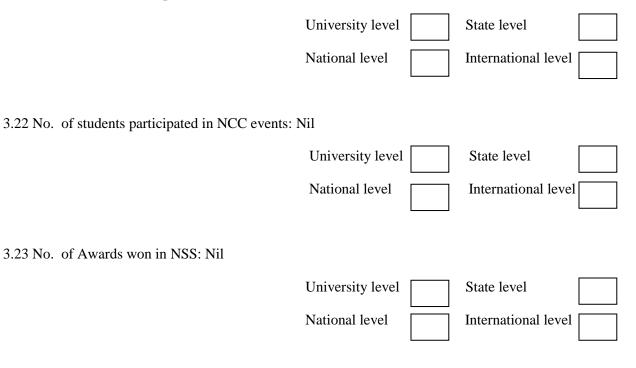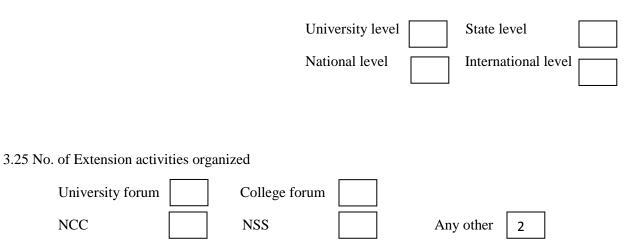   who are Ph. D. Guides
   and students registered under them

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): Nil

3.21 No. of students Participated in NSS events: Nil

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events: Nil

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS: Nil

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC: Nil

University level ☐   State level ☐

National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS ☐   Any other [2]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Annexure – II

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

By July 2011 Library was computerised with 'New Gen Lib Software' & all the books were fed into the software and bar-coded. During the year 2011-12 the **e-learning centre** was equipped with a server referred to as 'Meridian Digital World' (Digital Library) with a cost of 5,13,618. The digital library e-sources has been increased from 7,500, to 8,100 which include journals, case studies, subject books, slides & videos accessed through LAN & WIFI. Many different devices can be permitted to access, (desk tops, laptops, mobiles & tablets etc.). it almost consists of 17 formats of e-material eg. Pdf, ppt, swf, pvc, equb, mobi etc..

Administration was computerised by 'E soft' (replacing EZ School) software used for students applications, Fees, Certificates, marks memos etc.

Way 2 sms software was used for sending sms to students & staff regarding Late coming, absentees, marks etc

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38,848	81,98,431	719	3,28,927	39567	85,27,358
Reference Books	3,592	8,19,463	175	80,000	3767	88,99,463
e-Books	7,500	---	600	---	8,100	---
Journals	95	2,70,532	Renewed	2,70,532	95	2,70,532
e-Journals	Inflibnet	--	---	---	---	---

Digital Database	One	5,13,618	---	---	One	5,13,618
CD & Video	410	---	75	---	485	---
Others (specify)	NBHM4 2IDC	---	10	---	72	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	578	12	100mbps	3	3	8	20	
Added	---	---	10 mbps	---	---	---	1	
Total	578	12	110mbps	3	3	8	21	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Internet access is provided to the students in the form of a centre where the students can log on to the internet to work on the assignments or project assigned to them by the faculty. This centre is called as **Cyber world**. Each department is provided with a computer system with internet connection for the teaching staff to update the knowledge.

4.6 Amount spent on maintenance in lakhs :

   i) ICT

   ii) Campus Infrastructure and facilities

   iii) Equipments

   iv) Others

           Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

One day Orientation programmes were conducted in the beginning of every Year for II and III year students making aware of student support programmes.

One day orientation programme was conducted for I year on the opening day and explained all Student support Services

5.2 Efforts made by the institution for tracking the progression

Students progress was tracked both academically and extracurricular activities.

Academically students were tracked by Continuous Internal Assessment (CIA), mentoring, parent teacher meet etc. In the area of sports Intramural games were conducted to select the students for representing the college, university, state and country. Cultural extravaganza was conducted by the college cultural fest RESONANCE.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2446	391	Nil	

(b) No. of students outside the state

(c) No. of international students 04

Men

No	%
1641	57.84

Women

No	%
1196	42.16

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1944	191	43	706		2884	1864	191	48	734		2837

Demand ratio   Dropout % : Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Communicative Skills are taught for III year students to face interviews confidently.

60

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

No. of students benefitted [ ]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
45	360	240	40

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [32]   National level [10]   International level [1]

No. of students participated in cultural events: Nil

State/ University level [   ]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [25]   National level [03]   International level [1]

Cultural: State/ University level [Nil]   National level [Nil]   International level [Nil]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	319	16,16,310
Financial support from government		36,04,250 23,31,862
Financial support from other sources	15	49,427
Number of students who received International/ National recognitions	---	---

5.11   Student organised / initiatives

Fairs   : State/ University level [1]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

The vision of Jesuit education is to form

- Leaders in Service following the example of Jesus Christ,
- Men and Women of Competence, Conscience and Compassionate Commitment,
  - Who will love tenderly, act justly and walk humbly before God and
  - Who will become men and women for others to love and serve God, Country and Human kind.

MISSION:

The above-mentioned vision is realized by Loyola Academy

a) by inculcating in every student the sense of the divine, reverence of the sacred, respect for human life, care for mother earth, compassion for the poor and, concern for justice
b) and by providing a Christian milieu irrespective of caste and creed, language and region to all deserving students - particularly to the socially and economically marginalized – giving special attention to those belonging to the Catholic Christian Community.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Academic Audit Cell was formed which has suggested and implemented certain guidelines to improve the Syllabus in having uniform pattern for each department with concern of BOS.

6.3.2 Teaching and Learning

Curricular and lesson plans were designed by the staff of each department with lecture outlines.

Teaching diary and teaching notes were prepared before going for the classes.

PPTs for important topics were prepared and used for effective teaching by lecturers

After completion of the topic prepared notes handouts were given to the students.

6.3.3 Examination and Evaluation

Revised the Continuous Internal Assessment pattern by including Weekly tests, Mid-semester, Prefinal, Assignment/seminar and Viva-voce for theory papers.

Unique feature of Loyola Academy is all the students have to undergo any one of Industry internship or project in the V, VI or VII semester.

6.3.4 Research and Development

About eight Minor Research Projects were applied and were sanctioned by UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Fr. U.S Paul E-Learning Center is equipped with a digital library which has 1.34 lakhs e-resources which can be accessed through wifi connection. This new digital library has been accessed by around 500 students and 25 lecturers. In addition to this, the library has also started e-mail service of E-text books. The college library has added 500 books in this academic session, thus taking up the total tally of books to 38,650.

6.3.6 Human Resource Management

As a part of HRM about 35 teaching staff members were given a chance to participate and present papers in various State, National and International seminars, conferences etc.

6.3.7 Faculty and Staff recruitment

Recruitment of faculty is done as per university guidelines by paper advertisement followed recruitment committee comprising of university nominee.

6.3.8 Industry Interaction / Collaboration

Every Department of the college has interactions with the industries in framing the syllabi, for projects, industry internship, placements etc

6.3.9 Admission of Students

College conducts entrance examination followed by interview for admission into UG courses, and follows Osmania University common entrance test followed by counselling for PG courses.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Academic Audit Cell
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Revised the Continuous Internal Assessment pattern by including weekly tests, mid-semester, pre-final, assignment/seminar and viva-voce for theory papers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Alumni association of loyola academy will meet every year on 2nd saturday. This year the meeting was conducted on 9/11/2013

6.12 Activities and support from the Parent – Teacher Association

> Parent – Teacher meet will be organised by each department once in a month appraising the parents about performance of their ward.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Plants were planted where ever necessary in a vast green campus of the college.
>
> Efforts were taken to make the campus plastic free with help of students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Academic Audit Cell was constituted to have internal academic audit. The Committee also involved in improving the pattern of the syllabus to be uniform for all the departments.
>
> Morning prayer was initiated in every block through public address system. Prayer was performed through all the three major religions i.e. Hindu, Christian and Islamic.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> **Annexure III**

7.4 Contribution to environmental awareness / protection

> Plants were planted where ever necessary in a vast green campus of the college.
>
> Efforts were taken to make the campus plastic free with help of students.

7.5 Whether environmental audit was conducted?   Yes ☐   No ✔

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Annexure IV attached.

8. **Plans of institution for next year**

It is proposed to conduct a number of guest lecturers and seminars in the next academic session.

IQAC also proposes to have an annual internal academic audit along with lecturers' evaluation by way of student feedback forms.

It is also proposed to conduct a workshop on Teaching, Testing and Evaluation for the staff and conduct a couple of Staff Orientation Workshops in the next academic year.

It is proposed to have Memorandum of Understanding (MoUs) with leading colleges and institutions like National Institute of Rural Development.

The next academic year (2014-15) would also see the introduction of the NCC programme for the students along with NSS. It is also proposed to start Women Empowerment programmes in self defence like Karate etc.

Introducing ICT for tapping expertise from leading colleges of India like Loyola College Chennai, XLRI, Jamshedpur, XMI, Bhubaneswar, Xavier Institute of Commerce, Mumbai through Video Conferencing and Skype is also proposed

It is envisaged to Improve the ecology of the college by tapping Solar Energy, providing rain water harvesting plants and making the college a plastic free zone.

IQAC wants to strengthen the student support activities like systematizing the mentoring of students and the Projects of Loyola Academy for Neighbourhood Extension and Transformation (PLANET).

It is proposed to expand the amenities for sports and games.

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

Annexure I

1. New course: M.A. Mass communication will be started in the coming academic year

2. Digital library will be established with 5000 digital e books to start with.

3. Indoor stadium for shuttle and volley ball will be built near the cricket ground

4. Online features of the website will be improved

5. PLANET will adopt few villages and slums for neighbourhood extension.

We achieved in

1. Establishing Digital Library with 5000 digital e books.

2. Online features of the website were partially improved.

3. PLANET adopted new villages.

Annexure II

PLANET

Social Extension activity is the important third limb of University Education along with teaching and research. **Loyola Academy Degree and P.G College** in its efforts to lay stress on this aspect has undertaken an ambitious social program called **PLANET (Projects of Loyola Academy for Neighborhood, Extension and Transformation)**. The objective of this programme is to inculcate in the students the spirit of social responsibility besides Academic excellence and spiritual growth.

In line with the mission of our college to mold "Men and Women for Others', PLANET PROGRAMME makes it mandatory for all the first year degree students to participate in social service extension activities. This academic year too, the first year students have worked with a lot of NGOs and Govt. Organizations and came back with indelible memories.

Various programmes that have been taken in this direction during this Academic year are as follows:

- Students of B.Sc. (Chemical Technology) worked in the "Home for the Aged" run by the Little Sisters of the Poor at New Bhoiguda on 4 January 2014.

- Students of B.Sc. Maths, Stats & Computer Science worked with DIVYA DISHA, a non-profit Organisation which works for the empowerment of slums, in which they made a detailed survey in 10 slums on 9, 10 and 11 January 2014.

- Students of B.Com (General) and B.Com (Professional) participated in the PULSE POLIO IMMUNIZATION programme in collaboration with the Dept. of Medical & Health Organization, Hyderabad. While the students of B.Com(General) immunized 5600 children below the age of 5 years in 20 slums around Pan Bazar and Ranigunj, the students of B.Com (Professional) administered Polio drops to 4400 children in the surrounding slums of Musheerabad and Bolakpur which was held on 19,20 and 21 January 2014.
- Students of B.A (Mass communication) visited "Juvenile Home for Boys" at Saifabad where they had direct interaction with child convicts and later on they entertained them with songs and skits on 14 March 2013.
- M.Sc. (Organic Chemistry) students participated in the Pulse Polio Programme on 20 January 2014 and immunized around 2,500 children in the Musheerabad slums.
- The students of M.Sc.(Biotechnology) took part in the Pulse Polio Immunization camp at Ranigunj and Pan Bazar slums on 19 January 2014.

RAWEP

Loyola Academy Degree and PG College conducts a unique programme for the final year students of B.Sc. (Hons) Agriculture Science & Rural Development, called Rural Agriculture Work Experience Programme (RAWEP).

The objectives of this programme are to provide the students with an opportunity to gain practical knowledge in crop production and crop protection and to familiarize the students with the socio economic conditions of the farmers and institutions involved in rural development.

During the present academic year, the RAWEP programme was conducted in five villages of Nalgonda district in association with Sri Aurobindo Institute of Rural Development, which is an NGO which has a KVK (Krishi Vignan Kendra) under its belt and is funded by ICAR, from 7 August to 6 November 2013. The five villages were Gaddipalli, Penpahad, Imampet, Kasarabad and Thallakampadu.

Under RAWEP, the students stay in villages attached to Krishi Vignan Kendras and work with the host farmers and acquire first hand knowledge and experience related to field – work and also

learn to tackle problems at the village and farmer's level. The RAWEP programme not only takes up activities which are related to Agriculture but also those concerned with issues of health and personality development of school children, tree plantation programme, night schools and sanitation. The Department also organizes "Kisan Melas" or farmer's meet annually. They arrange demonstration of advanced farm technology in villages. Information on integrated pest management, use of bio fertilizers and water resources management is also disseminated to the villagers by the students.

Annexure IV

Key findings from the SWOT Analysis are listed below:

Strengths :

a) Loyola Institutions run by the Society of Jesus (The Jesuits) has a brand name both within and outside the Country.

b) Strength of character - steadiness, strong work ethics and commitment to quality, positive morale, commitment to seek opportunities.

c) 133 acres of Vast Land granted by the government to provide an access to higher education, service to people and outreach to the public.

d) Physical environment and high quality of life; an Eco-friendly campus located in the state capital of Andhra Pradesh.

e) 30 years of proven experience in Higher Education and training with emphasis on professional courses at undergraduate and post graduate level.

f) Established and proven know-how/expertise in the fields of agriculture, science and technology, management, social sciences and humanities having seven Multi faculties with 17 teaching departments.

g) Interdisciplinary and experiential education at both the graduate and post graduate level.

h) Academic activities adapted to the more recent socio-economic trends resulting in the development of a wide range of courses.

i) Transparent admission policy: Merit based admissions to regular UG courses where as admission to PG courses through Common Entrance Test of the State.

j) Enhancement of skills of faculty through academic and research collaborations with industry and research organizations in the field of Commerce, Business Management, ICT, Science, Chemical technology and Bio technology.

k) Semester system of examinations and continuous internal assessment process for both UG & PG courses.

l) Experienced academic and support staff and continuous improvement of human resources through a strategic staff development programme.

m) Up-to-date facilities and infrastructure like laboratories, central library, digital library, Language lab, ICT, teaching aids, networked computers, farm, green house etc. available to both staff and students.

n) Alumni present nationally in both public and private sectors and some holding regional/international positions.

o) Social consciousness through its flagship programmes like PLANET, RAWEP etc.,

p) Sports and Games infrastructure in line with National/UGC standards over an area of 7 acres.

Weaknesses :

a) Inadequate budget for maintenance of equipment, aging infrastructure and modernization of teaching and research labs.

b) Inadequate capital funds to support professional courses.

c) Lack of Innovation as evidenced by grant applications, patents, research, and technology transfer.

d) Low recruitment and retention levels of staff due to unattractive terms and conditions of employment.

e) Low proportion of Ph.D. holders among academic staff.

f) Lack of infrastructure and research culture – including physical, financial, and human resources.

g) Lack of formal mechanism on sabbatical leave and financial support for faculty on research activities.

h) Lack of better access to new technologies in advancement towards interdisciplinary programs for social sciences and Professional courses.

i) Inadequate library facilities thus limiting academic development.

j) Non availability of Wi-Fi and secured Intranet throughout the campus.

Opportunities :

a) Vast campus with ample space for expansion; being strategically located in the capital city.

b) Emergence of Hyderabad as a technology Hub. i.e., IT, BT and other areas.

c) Scope for Strategic alliances/ MOUs and partnerships with institutions of international repute for offering university courses.

d) Strategic alliances / MOUs with Corporates for executive programs.

e) Strategic positioning for the organization in international seminars/executive development programmes within the context of Globalization.

f) Capacity to expand consultancy and extension activities in various disciplines

g) Growth opportunities in emerging sectors -- research and economic development

h) Tap into hospitality, health care industry which is an emerging field.

i) Adequate land available for creation of additional infrastructure for outdoor and indoor games.

Threats :

a) Risk of losing prominent faculty and staff for greener pastures.

b) Growing competition from other reputed colleges/ universities in the context of increasing trends of privatization of education sector.

c) Institutional location in state capital has become a threat to the students due to political instability.

d) Depletion of trained and senior manpower.

e) Declining resources from the state and increasing dependence on tuition revenue in the context of government scholarship schemes.

f) Declining enrolment of few courses i.e., Social sciences, basic sciences ,

g) Alternative providers i.e., online universities and distant education

h) Global competition; example Foreign Universities.

It is our endeavour to convert the weaknesses into strengths and threats into opportunities to the advantage of all the stakeholders

Annexure III

A
1. Title of the Practice
Continuous Internal Assessment (CIA)
2. Goal
Aim: To make the average and below average students especially Telugu Medium students to perform in a better way.

3. The Context
Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.
4. The Practice
Continuous Internal Assessment (CIA):
A student can appear for the Semester-End Examinations SEE only if he/she has obtained a minimum of **40%** Marks in the Continuous Internal Assessment (CIA). Under the CIA system in the college, there are **Weekly tests, Mid-Semester Exam, Pre-final Exam, Assignment, Viva/Seminar and Attendance**. Weekly test is conducted for 50 minutes, Mid Semester for 2 hours, Pre-final Exam for 3 hours, Semester-End Exam (SEE), both Theory and Practical is conducted for 3 hours each. The pass mark for S.E.E Theory and Practical is 40% and 50% respectively.

Component	Marks Allotted	Component	Marks Allotted
Weekly test	15	Assignment	05
Mid-Semester	25	Viva/Seminar	05
Pre-final Exam	40	Attendance	10

Grand Total = 100 (100 will be converted into 40 as per CIA Weightage and SEE Weightage is 60)

5. Evidence of Success
Slow learners specially (plus 2) Telugu medium students pickup fast and will be the toppers of the class by the time they finish their degree. Evidence of success is seen in the form of NO dropouts. An average of 90% to 95% results are observed though the courses job oriented and hard for the past 30 years.

6. Problems Encountered and Resources Required
In the beginning students feel it very difficult to cope up as this practice is a very rare. After motivating by every individual staff member of the concern department students get adjusted and fall in line.

B.
1. Title of the Practice
Academic Audit Cell (AAC) – functioning

2. Goal
Aim: To improve the quality of teaching, learning and evaluation of various departments.

3. The Context
Updating of the syllabus every year suiting the needs of the industry and institutions is done by the departments.

4. The Practice
Academic Audit Cell (AAC) was constituted this year with a Coordinator and about 5 members of teaching staff. AAC looks into various aspects of academics like uniform distribution of work to faculty, improving the quality of syllabi, conducting the internal audit etc.

It gives a pre BOS Schedule to all the 16 UG and 5PG departments to have preliminary meeting with the departments. In these meetings each department will discuss about the syllabus at length to be implemented in the following year. The changes recommended by the department will be approved by the BOS which finally will be ratified by the academic council.

It also looks into the maintenance of quality of teaching and learning by conducting internal audit to all the departments with help of a format.

5. Evidence of Success
AAC has insisted on the departments to have uniform pattern of credits for the courses under Choice Based Credit System (CBCS).

6. Problems Encountered and Resources Required
As on date no problems were encountered.

7. Notes (Optional)
AAC has come into existence only this year.
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