

LOYOLA ACADEMY DEGREE & PG COLLEGE

ALWAL, SECUNDERABAD 500 010

(Autonomous and affiliated to Osmania University)

Re-accredited with 'A' Grade (3.50/4.00 CGPA) by NAAC

A "College with Potential for Excellence" by UGC

www.loyolaacademyugpg.ac.in Ph: 040-27862363 / 27860077



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Minutes of the first meeting of the members of Internal Quality Assurance cell for the academic year 2017 – 2018 held on June 1st, 2017 at 10:00 a.m. in Principals office.

The following members were present:

1.Rev.Fr.Dr.P.Anthony SJ	Chairman
2.Mr.P.V.R.S.Prasad	Co-ordinator
3.Mr.V.Jagadhish	Controller of Examination (UG)
4.Mrs.K.Rama	Dean of Academics
5. Dr.M.Jayaramudu	Dean of Science
6. Mrs.Dr.Jacqueline Williams	Dean of Commerce
7.Mr.B.Bhaskar Rao	Dean of Arts
8. Ms.Jacintha Vincent	NAAC Co-ordinator
9.Mrs.N.Kavitha	Lecturer in B.Sc. Biotech., Chem. & Gen
10.Mrs.Kavitha Joshi	Lecturer in Business Administration
11.Mrs.R.Sindhu	HOD M.B.A..

At the outset, Rev.Fr.Dr.P.Anthony SJ , Chairman of the Committee welcomed all the members to 1st meeting of the IQAC Committee.

Item No. 1	Confirmation of the Minutes of last meeting: The minutes of last meeting were read and confirmed.
Item No. 2	Action taken on Minutes. As per the discussions made in the last meeting about the staff orientation program on the reopening day of the college, the following action was taken by IQAC as shown below.

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	<p>Staff Orientation Program:</p> <p>Day – I</p> <ol style="list-style-type: none">1. Inigo's Vision : Across Spaces & Times by Rev. Fr. J. Thainess SJ2. Our way of life in LA & Research by Rev. Fr. Dr. L.Joji Reddy SJ <p>Day – II</p> <ol style="list-style-type: none">1. ERP Presentation2. Preparation for NAAC by Dr.Mathew Srirangam <p>The members expressed satisfaction.</p>
<p>Item No. 3</p>	<p>Discussions on Orientation Program for second year & third year students :</p> <p>Action taken:</p> <p>The Orientation Program for second year & third year students will be conducted as per the following schedule:</p> <p>Orientation Program for third year students Time : 10.25 AM to 12.15 PM:</p> <p>Orientation Program for Second year students Time : 1.10 PM to 4.00 PM:</p> <p>As a best practice of the college every year before the commencement of the classes students are given orientation this year the orientation will be conducted on 13-June, the orientation will start with prayer song, followed by introducing members of management to students gathering by Rev. Fr. J. Thainess SJ, Correspondent of the college, followed by blessings from Rev. Fr. S. Raju SJ, Rector of the college, Welcome address</p>

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	<p>by Rev.Fr.Dr.P.Anthony SJ, Principal of the college.Rules and regulations on IQAC will be spoken by Mr.P.V.R.S.Prasad, IQAC coordinator, NAAC guidelines will give be by Mrs.Jacintha Vincent, NAAC coordinator, Mr.Sandeep Reddy ,Physical Director, will speak about sports and games in the college, Examination pattern will be explained by Mr.V.Jagadish, Controller of Examination, Dress code for the students will be explained by Mrs.Mamatha Rani, Women cell coordinator, Mrs.Grace Isreal, Dean of student affairs will speak about Clubs & Cultural events, Finally Rev.Fr.Dr.L.Joji Reddy SJ will speak about discipline & genaral rules of the college.</p> <p>The program will be concluded by National Anthem.</p>
Item No. 4	<p>Discussions on Orientation Program for first year :</p> <p>Action taken:</p> <p>The Orientation Program for first will be conducted as per the following schedule:</p> <p>Orientation Program for first year students on 19/06/2017</p> <p>Morning Session: 09.30 AM to 12.15 PM</p> <p>As a best practice of the college every year before the commencement of the classes students are given orientation this year the orientation was conducted on 19-June, the orientation will begin with prayer song, followed by introducing members of management</p> <p>to students gathering by Re.Fr.J.Thainess SJ, Correspondent of the college, followed by blessings from Rev.Fr.S.Raju SJ, Rector of the college,</p> <p>Welcome address will be given by Rev.Fr.Dr.P.Anthony SJ, Principal of the college. Introduction of Jesuit Society will be done by Re.Fr.Alexander Leo Bhaskaran SJ, General Instructions will be given by Rev.Fr.Dr.L.Joji Reddy SJ,Than Loyola Anthem</p>

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was played ,Seniors program ,Than IQAC co-ordinator will speak,followed by a group dance,a report on campus topography will be presented by Mrs.Chalcedony, Campus amenities will be introduced by Mrs.Dr.Jacqueline Williams, a report on literary and co-curricular activities will be presented by Mrs.Grace Israel, Mr.Sandeep Reddy ,Physical Director,will speak about sports and games in the college, Allotment of classrooms will be addressed by Mr.B.Bhaskar Rao.

Afternoon Session: 01.10 PM to 03.45 PM

Introduction of other dignitaries in the campus like HOD's, Coordinators, Controllers of Examination, Deans, Examination pattern will be clearly explained by Mr. V. Jagadish, Controller of Examination, NAAC guidelines and information about generic elective will be informed by Mrs. Jacintha Vincent, NAAC coordinator, briefing about academics by Mrs. Praveena, and Miss, Jessica, Mr.Samson Jacob, will speak about placements, Mr.Stephen and Ms. Elsitia, will speak about PLANET program, briefing on NCC & NSS will be done by Mrs. Dr. Ratnavani, Guidelines on CBCS will be informed by Mrs. Dr. Suchitra Naidu., Dress code for the students will be clearly explained by Mrs.Mamatha Rani, Women cell coordinator.

The program will end by National Anthem.

Name P V R S PRASAD

Name Fr. P. Anthony

Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

PRINCIPAL
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