



LOYOLA ACADEMY

DEGREE & PG COLLEGE

OLD ALWAL, SECUNDERABAD 500 010 TS

(Autonomous and Affiliated to Osmania University)

Re-Accredited with 'A' Grade by NAAC - (III Cycle)

A "College with Potential for Excellence" by UGC

ST. IGNATIUS OF LOYOLA

(1491-1556)



**Founder of the Society of Jesus
Student & Teacher - Soldier & Saint**

TELEPHONES

College

Degree & PG : 040 - 27862363
27860077

Junior : 040 - 27864620

Fax : 040 - 27867939

Hostels

Boys' Hostel: 040 - 27862883

Girls' Hostel : 040 - 27862882

Jesuit Residence : 040 - 27862044

www.loyolaacademyugpg.ac.in

E-mail : lacademyinformation@yahoo.in

Note : This Handbook is to be brought to the college daily.

PRAYER TO GOD THE FATHER

Our Father in heaven
Holy be your name
Your kingdom come
Your will be done on earth
As it is in heaven.
Give us today our daily bread.
Forgive us our sins
As we forgive those who sin against us.
Do not bring us to the test
But deliver us from evil. Amen.

PRAYER TO LOVE & SERVE GOD

Loving God! Teach me to be generous
Teach me to love you and serve you as you deserve
To give and not to count the cost
To fight and not to heed the wounds
To toil and not to seek for rest
To work and not to look for reward.
All I want to know
Is that I do your most holy will.
(Prayer of St. Ignatius of Loyola)

A TEACHER'S PRAYER

O God, Enable me to teach with WISDOM
For I help to shape the mind.
Equip me to teach with TRUTH,
For I help to shape the conscience.
Encourage me to teach with VISION,
For I help to shape the future.
Empower me to teach with LOVE.
For I help to shape the world.

राष्ट्र गीत

(NATIONAL ANTHEM)

जन-गण-मन-अधिनायक जय हे !
भारत भाग्य विधाता !
पंजाब, सिंधु, गुजरात, मराठा,
द्राविड-उत्कल-वंगा
विंध्य-हिमाचल यमुना-गंगा
उच्छल जलधि तरंगा
तव शुभ नामे जागे
तव शुभ आशिष मागे
गाहे तब जय-गाथा
जन-गण-मंगल दायक जयहे।
भारत भाग्य विधाता।
जय हे, जय हे। जय हे।
जय, जय, जय, हे ।

PLEDGE TO THE NATION

India is my country
All Indians are my brothers and sisters.
I love my country
And I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give my parents, teachers and all elders respect
And treat everyone with courtesy.
To my country and my people
I pledge my devotion;
In their well-being and prosperity alone
Lies my happiness.

జయ జయహే తెలంగాణ జననీ జయకేతనం

జయ జయహే తెలంగాణ జననీ జయకేతనం
ముక్కోటి గొంతుకలు ఒక్కటైన చైతనం
తరతరాల చరితగల తల్లీ నీరాజనం
పది జిల్లాల నీ పిల్లలు ప్రణమిల్లిన శుభతరుణం
జై తెలంగాణ - జై జై తెలంగాణ

పోతనది పురిటిగడ్డ, రుద్రమది వీరగడ్డ
గండరగండడు కొమురం భీముడే నీ బిడ్డ
కాకతీయ కళాప్రభల కాంతిరేఖ రామప్ప
గోలుకొండ నవాబుల గొప్ప వెలుగే చార్ మినార్
జై తెలంగాణ - జై జై తెలంగాణ

జానపద జన జీవన జావలీలు జాలువారే
కవి గాయక వైతాళిక కళలా మంజీరాలు
జాతిని జాగృత పరచే గీతాల జన జాతర
అనునిత్యం నీ గానం అమ్మ నీవే మా ప్రాణం
జై తెలంగాణ - జై జై తెలంగాణ

సిరి వెలుగులు విరజిమ్మే సింగరేణి బంగారం
అణువనువు ఖనిజాలే నీ తరువుకు సింగారం
సహజమైన వన సంపద సక్కునైన పూవుల పొద
సిరులు పండే సారమున్న మాగాణి కరములీయ
జై తెలంగాణ - జై జై తెలంగాణ

గోదావరి కృష్ణమ్మలు మన బీళ్ళకు మళ్ళాలి
పచ్చని మాగాణిల్లో పసిడి సీరులు పండాలి
సుఖశాంతుల తెలంగాణ సుభిక్షంగా ఉండాలే
స్వరాష్ట్రమైన తెలంగాణ స్వర్ణయుగం కావాలి
జై తెలంగాణ - జై జై తెలంగాణ

STUDENT'S PARTICULARS (2020-2021)

1. Name of the Student: _____

(In block letters as per SSC Memo)

2. Department : _____ Class : _____

3. Unique ID No : _____

4. Date of Birth : _____ Blood Group: _____

5. Religion : Catholic / Christian / Hindu / Muslim / Sikh / Others:

Specify _____

6.	Particulars	Father	Mother	Local Guardian
	Name:			
	Mobile No.:			
	Occupation:			
	Office Address with Tel Nos.:			
	Present residential address with Tel Nos.:			
	Permanent residential address:			
	If staying in a private Hostel:	Address:		Warden's Contact No:

- The college reserves the right to cancel the admission of the candidate at any stage, if and when it is detected that the admission is against the rules and was secured by giving WRONG or INCORRECT information.
7. a) Please mention if the student has any chronic ailment, for timely medical care: _____
- b) Any precautions to be taken for the same (specify): _____
8. Person to be contacted in case of an emergency

Name : _____

Relationship : _____

Tel No., Mobile No. & Address: _____

I, hereby, declare that I fully understand the rules, regulations, attendance system and the examination pattern of Loyola Academy and agree to abide by the same.

Signature of the Parent/ Guardian

Signature of the Student

Date : _____

Place : _____

Note: Any case of breach of rules and regulations of the College may result in suspension or expulsion from the College, depending upon the gravity of the case. (As per the State Government Education Code)

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Administration

- | | |
|---|---|
| 1 Rev Fr Chiluvuru Amar Rao SJ | Rector |
| 2 Rev Fr Gnanadevan Swaminathan SJ | Correspondent |
| 3 Rev Fr Dr P. Anthony SJ | Principal |
| 4 Rev Fr Dr L. Joji Reddy SJ | Vice Principal (PG) |
| 5 Rev Fr K. Anil Kumar SJ | Vice Principal (UG) |
| 6 Rev Fr M. Arul Jothi SJ | Principal |
| | LA Junior College |
| 7 Rev Fr T. Lourdhur Reddy SJ | Treasurer |
| 8 Rev Fr Ch. Anand Kumar SJ | Director, Boys Hostel &
In-charge, Agriculture Block |
| 9 Rev Sr Nympha DSS | Girls Hostel-Incharge |

RECTORS OF LOYOLA ACADEMY

1976 - 1978	Rev Fr Antony J. Thamby SJ
1978 - 1980	Rev Fr Tharigopula J. Balaiah SJ
1980 - 1985	Rev Fr Mathew Vattakunnel SJ
1985 - 1990	Rev Fr Uppuluri S. Paul SJ
1990 - 1993	Rev Fr J. Thainese SJ
1993 - 1999	Rev Fr M. Louis Philip SJ
1999 - 2001	Rev Fr J. Thainese SJ
2001 - 2006	Rev Fr M. V. Amalanathan SJ
2006 - 2009	Rev Fr Dr K. S. Casimir SJ
2009 - 2012	Rev Fr Gujjula A. P. Kishore SJ
2012 - 2015	Rev Fr K. A. Stanislaus SJ
2015 - 2017	Rev Fr A. Santiago SJ
2017 - 2020	Rev Fr S. Raju SJ
2020 -	Rev Fr Chiluvuru Amar Rao SJ

CORRESPONDENTS OF LOYOLA ACADEMY

1976 - 1980	Rev Fr Nelapaty Joseph SJ
1980 - 1985	Rev Fr Mathew Vattakunnel SJ
1985 - 1993	Rev Fr Uppuluri S. Paul SJ
1993 - 1995	Rev Fr C. Peter Raj SJ
1995 - 1998	Rev Fr Tharigopula Inniah SJ
1998 - 1999	Rev Fr M. Louis Philip SJ
1999 - 2001	Rev Fr Uppuluri S. Paul SJ
2001 - 2006	Rev Fr M.V. Amalanathan SJ
2006 - 2009	Rev Fr Dr K. S. Casimir SJ
2009 - 2012	Rev Fr Cheruparambil J John SJ
2012 - 2013	Rev Fr Dr Dasari Showraiah SJ
2013 - 2015	Rev Fr Dr A. Francis Xavier SJ
2015 - 2019	Rev Fr J. Thainese SJ
2019 -	Rev Fr Gnanadevan Swaminathan SJ

PRINCIPALS OF LOYOLA ACADEMY

1976 - 1980	Rev Fr Nelapaty Joseph SJ
1980 - 1985	Rev Fr Mathew Vattakunnel SJ
1985 - 1993	Rev Fr Uppuluri S. Paul SJ
1993 - 1995	Rev Fr C. Peter Raj SJ
1995 - 1998	Rev Fr Tharigopula Inniah SJ
1998 - 2002	Rev Fr Cheruparambil J. John SJ
2002 - 2009	Rev Fr Dr A. Francis Xavier SJ
2009 - 2013	Rev Fr Dr S. Emmanuel SJ
2013 - 2017	Rev Fr Dr K.S. Casimir SJ
2017 -	Rev Fr Dr P. Anthony SJ

LOYOLA ACADEMY

VISION:

To impart higher education with integral formation which involves academic excellence, spiritual growth, social commitment and value based leadership.

The Philosophy of the Vision of Loyola Academy:

1. Loyola Academy evolves a process of learning based on the exercises that begins with freeing of persons from bias and guides one to make life's choices through discernment.
2. Excellence in education is not just accumulation of knowledge by memory but deeper understanding that makes a student more wise than knowledgeable.
3. Students are called to do their very best and to always strive for personal excellence in all aspects of life – intellectual, emotional, moral and physical. This personal excellence leads to concern for others. It is a love in service to the people on the periphery.
4. The Ignatian tradition guides a formative process in and through teaching, learning and governance that emphasizes the awareness of God's active presence in human life in positive and life affirming ways.
5. Self, God/Nature and others altogether form a triadic locus in which the learner forms his/her personality that influences social change.
6. The Leader in Ignatius tradition offers a paradigm for making choices through discernment in a spiritual context, between several possibilities all of which are potentially good.

MISSION:

It is to form “men and women for others” and mould our students as global citizens with competence, conscience and compassionate commitment. Special concern is shown towards the socially and economically underprivileged students.

Philosophy of Mission:

The education of men and women of competence, conscience, commitment, compassion and imbued with the desire to seek all things for the greater glory of God, representing the enduring aspiration of Loyola Academy.

The 4 "C"s of the Mission Statement are :

1. COMPETENCE
2. CONSCIENCE
3. COMMITMENT
4. COMPASSION

OBJECTIVES:

We fulfill this Vision-Mission

- through a more integrated formation in academics and spirituality, as well as through value-based training and social commitment;
- by creating an ambience for *Ignatian Pedagogy Paradigm*, namely “Learning, Experience, Reflection and Action” and by implementing the following:
 - Developing in students, knowledge as well as skills
 - Guiding them to grow in wisdom and harmony
 - Nurturing in them a deep sense of right values
 - Directing them in fostering healthy relationships
 - Celebrating with them diverse forms of faiths and culture
 - Helping them to develop as holistic persons and
 - Motivating them to become aware of the socio, cultural, religious and economic realities, locally and globally, and to respond to them creatively and constructively.

Five Elements of Ignatian Pedagogy

Context

Since human experience, always the starting point in a Jesuit education, never occur in a vacuum, educators must know as much as possible about the actual context within teaching and learning take place. Teachers

need to understand the world of the learner, including the ways in which family, friends, peers and the larger society impact that world and effect the learner for better or worse.

Experience

Teachers must create the conditions whereby learners gather and recollect the material of their own experience in order to distil what they understand already in terms of facts, feelings, values, insights and intuitions they bring to the subject matter at hand. Teachers later guide the learners in assimilating new information and further experience so that their knowledge will grow in completeness and truth.

Reflection

Teachers lay the foundations of learning how to learn by engaging students in skills and techniques of reflection. Here memory, understanding, imagination and feelings are used to grasp the essential meaning and value of what is being studied, to discover its relationship to other facts of human knowledge and activity and to appreciate its implications in the continuing search for truth.

Action

Teachers provide opportunities that will challenge the imagination and exercise the will of the learners to choose the best possible course of action from what they have learned. What they do as result under the teachers direction, while it may not immediately transform the world into global community of justice, peace and love, should at least be an educational step towards that goal even if it merely leads to new experiences, further reflections and consequent actions within the subject area under consideration.

Evaluation

Daily quizzes, weekly or monthly tests and semester examinations are familiar instruments to assess the degree of mastery of knowledge and skills achieved. Ignatian pedagogy, however aims at evaluation which includes but goes beyond academic mastery to the learners well- rounded growth as persons for others. Observant teachers will perceive indications of growth or lack of growth in class discussions and students generosity in response to common needs much more frequently.

ORIGIN AND GROWTH OF LOYOLA ACADEMY

Loyola Academy (LA) is managed and administered by the “Loyola Academy Society, Alwal, Secunderabad” belonging to the members of the Society of Jesus.

The Society of Jesus is an International Catholic Religious organization of men founded in 1540 by St. Ignatius of Loyola. These religious men, popularly known as “**Jesuits**”, are about 17,000, spread all over the world, of whom over 4000 are working in 20 provinces of India. In Telangana and Andhra Pradesh states alone, about 220 Jesuits are working in Schools and Colleges, Youth and Social Service centres, Spirituality and Counselling centres and in Parishes and Missions of the Catholic Church.

LA was founded by **Rev Fr TJ Baliah SJ** in 1976 with Intermediate Courses, also offering an Associate Degree in Chemical Technology. It then developed into a Degree (1978) and PG (1993) College. LA is situated in Old Alwal, Secunderabad, Telangana, India.

LA is blessed with a fairly spacious campus of about 132 acres, 38 guntas of land, with playfields and a research farm. It is affiliated to the prestigious Osmania University. LA Degree College was granted autonomous status in 1992 by the University Grants Commission. The same autonomy was granted to the PG College in 2010 by Osmania University. Appreciating the achievements and qualitative pursuit of higher educational needs, UGC has awarded LA a rare status known as a “**College with Potential for Excellence**” (CPE) in the year 2008 and has also extended CPE phase II projects in the year 2015.

In addition to this, National Assessment and Accreditation Council accredited this college in the year 2005 and reaccredited in 2011 and, for the second time, awarded ‘A’ grade (3.50 out of 4.00 CGPA), in recognition of its excellent contribution to the cause of higher education.

The College Reaccredited with ‘A’ Grade by NAAC for III cycle in the academic year 2019-2020 and also granted an extension of autonomous status for another five years.

S.No.	Name of the Course		Year of Commencement
UNDERGRADUATE COURSES			
01.	B.Sc.	(Chemical Technology)	1978
02.	B.Sc.	(Hons) Agri. Sci. & Rural Develop. (4 years) *	1983
03.	B.Sc.	(Computer Science & Engineering)	1988
04.	B.Com.	(Honours)	1991
05.	B.Sc.	(Electronics Technology / Electronics & Communications Technology)	1991
06.	B.Sc.	(Computer Systems & Engineering)	1994
07.	B.Com.	(Advt., Sales Promotion & Sales Mgmt.) / Marketing	1994
08.	B.Sc.	(Biotechnology, Chemistry & Genetics)	2001
09.	B.Com.	(General / Business Studies)	2003
10.	B.A.	(Mass Communication)	2004
11.	B.Sc.	(Food Technology & Management)	2004
12.	B.A.	(Psychology, English & Journalism)	2006
13.	B.Sc.	(Maths, Statistics & Computer Science)	2007
14.	B.Sc.	(Multimedia & Animation)	2008
15.	B.Com.	(Computers)	2010
16.	B.B.A.	(Bachelor of Business Administration)	2011
17.	B.Com.	(International Accounting and Finance)	2016
18.	B.Sc.	(Computer Data Science & Data Analytics Engg.)	2016
19.	B.Com.	(Hons) Strategic Finance	2018
20.	B.Com.	(Business Process Management)	2018
21.	B.Sc.	(Food Science, Nutrition & Dietetics)	2018
22.	B.Sc.	(Computer Science & Cognitive Systems)	2020
23.	B.Com	(Business Analytics)	2020
POST - GRADUATE COURSES			
01.	M.C.A.	(Master of Computer Applications)	1993
02.	M.B.A.	(Master of Business Administration)	2001
03.	M.Sc.	(Organic Chemistry)	2003
04.	M.Sc.	(Biotechnology)	2006
05.	M.Sc.	(Food Technology & Management)	2013
06.	M.Sc.	(Data Science)	2020
07.	M.Sc.	(Food Science & Nutrition)	2020
MCA / MBA			
a)	Category A Seats (ICET seats): Candidates must qualify in I-CET (Integrated Common Entrance Test conducted by the University) and admissions are made by the I-CET Convenor.		
b)	Category B Seats (Management seats): Admissions made by the Management (ICET not mandatory).		
M.Sc. (Biotechnology) and M.Sc. (Organic Chemistry)			
a)	Category A seats: Candidates must qualify in PG-CET Examination (Post Graduate Common Entrance Test). After PG-CET results, candidates are to contact the Director, PG Admissions, Osmania University.		
b)	Category B seats (Management seats): Admission made by the Management (PG-CET not mandatory)		
NB: Those who apply for M.Sc. Biotechnology should have studied Chemistry in all three years of their degree course.			
M.Sc. (Food Technology & Management), M.Sc. (Data Science), M.Sc. (Food Science & Nutrition)			
Admissions are made by the College.			

*Upgraded to a Four-Year Degree Course in the year 2000.

**JESUIT EDUCATION
FOR TRANSFORMATION OF PERSONS & SOCIETY**

THE WORLD VISION OF THE JESUITS

1. Dedication to Human Dignity from a Jesuit Faith Perspective

- Men and women are created in love to reflect the wisdom and goodness of God.
- The continued presence of Jesus Christ's Spirit enhances human dignity.
- Men and women are
 - o enfolded in God's care and compassion
 - o offered companionship as brothers and sisters and
 - o empowered to complete the compassionate mission of Jesus Christ on earth
- Jesuits believe that their colleagues from other religious and ethical traditions share this dedication to human dignity and work for its implementation.

2. Reverence for and an Ongoing Reflection on Human Experience

- A Jesuit College must be a place of intellectual honesty, pluralism and mutual respect/reverence
- Reverence was pivotal for St. Ignatius of Loyola, reverence for him was an attitude of regard
 - before the majesty of God and
 - for all that God has created both as a gift from God and as a way to God's presence
- The Jesuit ideal of seeking and finding God in all things is inspired by this sense of reverence
- This ideal
 - promotes a rigorous yet sensitive attention to the demands of the professions and of technology
 - exults in the world of creative energy in literature and music, in art and theatre, in business and in the sciences
 - engages the world both locally and globally

3. Creative Companionship with Colleagues

- The contemporary Jesuit College is committed to creating a community of dialogue and service

- Service signifies a mutual willingness among faculty, staff and administration to enhance the entire environment of learning and service within the college community and between it and the world outside

4. Focused Care for Students

- At the heart of the Jesuit educational ideal is community care for the integral development of the students
- Everyone - faculty, staff, administration and board members—play a role in student development
- In their relationship with students, faculty and staff inevitably model what they value
- In communicating those values, they act as mentors to their students
- The following student-concerns demand our attention and response:
 - the pursuit of wisdom and competence
 - the quest for psychological maturity and spiritual depth
 - the desire for ethical grounding and
 - the challenge of social solidarity and global awareness

5. Well-Educated Justice and Solidarity

- Justice, primarily, is God's saving action for men and women
- Each Jesuit College must examine its own social environment, including its own commitment to justice and solidarity
- Solidarity with the rest of the human race means
 - working together as human family to meet effectively the challenges of worldwide hunger, ignorance, disease and violence;
 - extending of care to those close at hand who have been ignored or abandoned within our society; and
 - a commitment to change the economic, political and social structures that enslave, dehumanize and destroy human life and dignity.
- More and more Jesuit institutions provide supervised opportunities for their students to meet and to learn from people from other economic and social groups through
 - community service, love for environment.
 - service-learning projects,
 - immersion experiences and
 - faculty-student research projects.

ST. IGNATIUS OF LOYOLA

(1491-1556)

**Founder of the Society of Jesus
Student & Teacher - Soldier & Saint**

Passion for Life

Íñigo López de Loyola was born in the Basque Country, Spain, in 1491. The youngest of 13 children, Íñigo López was brought up by María de Garín, the local blacksmith's wife, after his own mother died soon after his birth. He later became a page in the service of a relative, Juan Velázquez de Cuéllar, treasurer of the kingdom of Castile. As a young aristocrat Ignatius had a "love of martial exercises and a vainglorious desire for fame." At this period he framed his life around the stories of adventures. Joining the army at seventeen he strutted about "with his cape slinging open to reveal his tight-fitting hose and boots, a sword and dagger at his waist."

Grit and determination in times of adversity

His diplomacy and leadership qualities made him very useful to Duke Antonio Manrique de Lara. Under the Duke's leadership, he participated in many battles without injury. But when a French-Navarrese army stormed Pamplona's fortress on May 20, 1521, a cannonball wounded one of his legs and broke the other. He was thirty, then. Soldiers carried the wounded Íñigo to his ancestral home to recuperate from wounds received in battle. He was very concerned about the injuries and had several surgical operations, which were very painful in the days before anesthetics.

Passion for reading leads to a desire to change

During his days of recovery he asked for books on chivalry, his favorite reading, but there were no such romances in the Loyola castle in Spain. Instead he was given the only books in the house: the "Life of Christ" and a collection of the "Lives of the Saints". Íñigo set about reading them: as he continued to read these books, he continued to reflect. He asked himself "If St. Francis could do this, why not I? If St. Dominic could do this, why not I?" The more he reflected, the more did God become the centre of his life. His injury at Pamplona was God's way of telling him that He wanted him in the service of Jesus Christ, the eternal King.

WHERE
DID
IT
ALL
BEGIN?
AND
WITH
WHOM?

WITH
IGNATIUS
OF
LOYOLA
OFCOURSE!

WHAT
ONE
STUDENT
WHO HAS
PASSION
FOR GOD
AND
FOR
NOBLE
THINGS
IN
LIFE
CAN
DO!

A romantic knight, now a passionate Pilgrim of God

By March 1522, Iñigo's right leg was sufficiently healed for him to put his plan into action. Every knight in his time would stand guard at the door of his lady-love. For Inigo it would no longer be the earthly ladies. On 24 March he went to Mother Mary's altar at Montserrat, and spent the whole night in a vigil of arms, kneeling or standing before her. At dawn he offered his sword and dagger to Our Lady, hanging them on the chapel wall. He gave the fine clothes he was wearing to a beggar and clothed himself in his sackcloth-tunic. A romantic knight now became a passionate Pilgrim of God.

A docile Student of the 'school-master' God

Iñigo became God's student. On his way to Barcelona he stopped at Manresa, a town on the banks of the river Cardener. There he spent ten months in total communion with God. He spent seven hours a day in prayer in a cave he had discovered. For several hours a day he helped the sick in the hospital of St. Lucy. God – he says- was like a school master teaching him step by step. He read other spiritual books, among them the "Imitation of Christ", a book which he always esteemed. Whenever a passage from his reading particularly struck him, he jotted it down in the notebook he carried. In the same note book he recorded his meditations and the illuminations he received in prayer. It was from this little book that his famous Book of Meditations, called the "Spiritual Exercises", would later emerge.

Passion to live and work in his Master's Holy Land

Iñigo visited the Holy Places in the ancient city of Jerusalem. He prayed and walked on the streets where Jesus his Master had walked. Since he was unable to remain in the Holy Land, Iñigo, now thirty-three years old, had to chart his future anew. His only desire was to help people to come closer to God; so he decided to study for the priesthood. At the age of 34 he began to study Latin grammar, sitting in class with young boys.

Passion to lead people to God makes him a dedicated Student

When he had finally mastered the elements of Latin, he moved to the renowned University at Alcalá. In that great University City Iñigo gathered students and grownups about him, speaking about prayer and explaining to them the

meaning of the Gospels, St. Paul, the Ten Commandments, and so forth. As some complained that he was not qualified enough to teach others about God, Iñigo went to Salamanca to continue his studies at its famous university. From there, at the age of 38, he went to Paris and for seven years studied there: Latin grammar, philosophy and theology. To support himself during these years he spent two months each summer begging for money from the rich Spanish merchants and saving it for the rest of the year.

A Magnetic Personality attracts many good Student-Friends

In Paris he shared a room with Peter Faber and Francis Xavier. His magnetic personality attracted many young students to him. James Laynez, Alphonsus Salmeron, Nicholas Bobadilla and Simon Rodrigues joined him soon. He was for them a friend, philosopher and spiritual guide. With three more (Claude LeJay, Paschase Broët, and John Codure who came later), Ignatius would start the 'Company of Jesus' in 1540 to love God and serve humanity.

A Teacher and Educationist with a heart for the downtrodden

When Iñigo received his Master's degree at Eastertime in 1534, the university Latinized his name, and thenceforth he used the name **Ignatius**. He continued to teach the lettered and the unlettered, the rich and the poor, elders and children. He taught them about God, religion and prayer and cared for the sick in hospitals.

Iñigo was also attuned to the needs of the people around. He established the House of St. Martha for women unfortunately pushed into prostitution. He built a home for young girls who were especially in danger of being exploited. He founded an orphanage for those who lost their parents. He built a house for those who came in search of Christ.

He started the Roman College in 1551 as a model for all Jesuit colleges throughout the world. In 1552 he opened a college in Rome for seminarians to prepare themselves better to preach Christ.

Inigo, Ignatius, becomes St. Ignatius of Loyola

Ignatius died on 31 July, 1556. When the body was made ready for visitors, there was a long line of cardinals, bishops and priests, of Rome's nobility and Rome's poor, all coming to kiss the holy venerable hands of the Founder of the Society of Jesus. He was declared a Saint by the Church in 1622. The day he died and went home to Jesus whom he loved dearly is celebrated as his Feast Day: 31 July.

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Mrs. G. Sirisha
Dr. K. Rama
Mr. G.B. Santhosh Kumar
Student Representatives

Principal
Vice-Principal (UG)
Controller of Examinations
Asst. Controller of Examinations
Asst. Controller of Examinations
Dean of Academics
Senior Assistant
Literary Secretary, Student Council

COLLEGE MAGAZINE COMMITTEE

Fr Dr P. Anthony SJ	Principal
Fr Dr L. Joji Reddy SJ	Vice-Principal (PG)
Fr K. Anil Kumar SJ	Vice-Principal (UG)
Dr. K. Rama	Dean of Academics
Dr. Swaralipi Nandi	HOD, Dept of Psychology
Mr. B. Bhaskara Rao, MFA	Asst. Professor in Animation
Mr S. Uma Maheswar Rao	Asst. Professor in Animation Design
Mr. P. Vikram Kumar	Asst. Professor in Video Production
Mrs. K. Saraschandra	Dean of Student Affairs
Student Representatives	Head Boy & Head Girl (UG & PG)

WEBSITE UPDATION COMMITTEE

Fr Dr P. Anthony SJ	Principal
Fr Dr L. Joji Reddy SJ	Vice Principal (PG)
Fr K. Anil Kumar SJ	Vice-Principal (UG)
Mrs. V. Sirisha	Asst. Professor in Computer Science
Mrs. V.J. Bharathi	HOD, Dept of Mass Communication
Mr P. Vikram Kumar	Asst. Professor in Video Production
Mr Harry Joseph. M.	Lab Technician
Student Representative	Creative Head, Student Council

DIGITAL BOARDS / T.V. / HOARDINGS COMMITTEE

Fr Dr P. Anthony SJ	Principal
Fr Dr L. Joji Reddy SJ	Vice Principal (PG)
Fr K. Anil Kumar SJ	Vice-Principal (UG)
Mr P. Vikram Kumar	Co-ordinator
Mrs. V. Sirisha	Asst. Professor in Computer Science
Mrs. V.J. Bharathi	HOD, Dept of Mass Communication
Mr. T. Vishwanath	Asst. Professor in Comp. Sys. Engineering
Student Representative	Documentation Head, Student Council

PHOTOGRAPHY AND VIDEOGRAPHY COMMITTEE

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Fr Dr L. Joji Reddy SJ	Vice Principal (PG)
Fr K. Anil Kumar SJ	Vice-Principal (UG)
Mr P. Vikram Kumar	Asst. Professor in Video Production
Student Representative	Photographers, Student Council

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Fr K. Anil Kumar SJ	Vice-Principal (UG)
Mr. V. Jagadhish	Controller of Examinations

Mr. M.V. Rajagopal	Asst. Controller of Examinations
Mrs. G. Sirisha	Asst. Controller of Examinations
Mr. D. Anil Kumar	Administrative Officer
Mrs. V. Theresa Vinayasheela	HOD B.Sc. DS & DA
Mr. P. Sudhakar Reddy	Asst. Professor in Chemistry
Mr. K. Sivarama Krishna	Asst. Professor in Computer Science

DOCUMENTATION COMMITTEE

Fr Dr P. Anthony SJ	Principal
Fr Dr L. Joji Reddy SJ	Vice Principal (PG)
Fr K. Anil Kumar SJ	Vice-Principal (UG)
Mr. P.V.R. Sai Prasad	IQAC Co-ordinator
Dr. K. Rama	Dean of Academics
Dr Shakira Sulthana	Asst. Professor in Mathematics
Mr. D. Anil Kumar	Administrative Officer
Mrs. K. Kethana	Asst. Professor in Statistics
Student Representative	Documentation Head, Student Council

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Fr Dr P. Anthony SJ	Principal
Fr Dr L. Joji Reddy SJ	Vice Principal (PG)
Fr K. Anil Kumar SJ	Vice-Principal (UG)
Dr. K. Rama	Dean of Academics
Mrs. Theresa Vinayasheela	Co-ordinator
All the HODs and Class Incharges	

MEDIA & PRESS COMMITTEE

Fr Dr P. Anthony SJ	Principal
Fr Dr L. Joji Reddy SJ	Vice Principal (PG)
Fr K. Anil Kumar SJ	Vice-Principal (UG)
Mr. B. Bhaskar Rao	Co-ordinator
Dr. Swaralipi Nandi	HOD, B.A. Pshychology
Ms. A.S.V.N.S. Hima Bindu	Asst. Professor in Mass Communication

FACULTY DEVELOPMENT CELL

Fr Dr P. Anthony SJ	Principal
Fr Dr L. Joji Reddy SJ	Vice Principal (PG)
Fr K. Anil Kumar SJ	Vice-Principal (UG)
Mr. P.V.R. Sai Prasad	IQAC Co-ordinator
Mrs. V. Theresa Vinayasheela	HOD, B.Sc. Data Science & DAE
Dr K. Rama	Dean of Academics
Mr V. Jagadhish	Controller of Examinations

Dr Jacqueline Williams
Dr. K. Vijaya Lakshmi
Dr M. Veeraswamy

Dean of Commerce & BBA
HOD, Dept of B.Sc. (M.S.C.S.)
HOD, Dept of B.Com (BPM)

BRIDGE COURSES CELL

Fr Dr P. Anthony SJ
Fr Dr L. Joji Reddy SJ
Fr K. Anil Kumar SJ
Mr. V. Jagadhis
Mrs. K. Kethana
Mr. Raj Kumar Reddy
Mrs Grace Israel

Principal
Vice Principal (PG)
Vice-Principal (UG)
Co-Ordinator
Asst. Professor in Statistics
Asst. Professor in Commerce
Asst. Professor in English

COMPETITIVE EXAMINATION CELL

Fr Dr P. Anthony SJ
Fr Dr L. Joji Reddy SJ
Fr K. Anil Kumar SJ
Dr G. Ratnavani
Mr. Srujan Kumar G.
Mrs. T. Kavitha
Mr. Nityananda Ghosh
Dr Shakira Sultana
Mr. V.V.S. Chalapathi Rao

Principal
Vice Principal (PG)
Vice-Principal (UG)
Co-ordinator
Asst. Professor in Indian Culture
Asst. Professor in Computer Science
Asst. Professor in Physics
Asst. Professor in Mathematics
HOD, Dept of M.Sc. Bio-Technology

PURCHASE COMMITTEE

Fr Dr P. Anthony SJ
Mr. P.V.R. Sai Prasad
Mr. V. Jagadhis
Dr. Jacqueline Williams
Dr G. Ratnavani
Dr. P. Thirupathi

Principal
IQAC Co-ordinator
Controller of Examinations
Dean of Commerce & BBA
Dean of Arts
HOD, Dept of M.Sc. (Organic Chemistry)

NEP COMMITTEE (National Education Policy)

Fr Dr P. Anthony SJ
Fr Dr L. Joji Reddy SJ
Fr K. Anil Kumar SJ
Mr. V. Jagadhis
Dr K. Rama
Mr. P.V.R. Sai Prasad
Dr. Jacqueline Williams
Dr. K. Krishna Mohan
Dr G. Ratnavani
Mrs. K. Saraschandra

Principal
Vice Principal (PG)
Vice-Principal (UG)
Controller of Examinations
Dean of Academics
IQAC Co-ordinator
Dean of Commerce
Dean of Science
Dean of Arts
Dean of Students Affairs

LOYOLA ACADEMY

MEMBERS OF THE STAFF FOR THE YEAR 2020-21

Sl.No.	Name of the Employee	Designation
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U.G. COURSES

FACULTY OF SCIENCES

Dr. K. Krishna Mohan, M.Sc.(Ag), Ph.D., NET. Reader in Agriculture, **Dean of Science**

I DEPARTMENT OF B.Sc. (CHEMICAL TECHNOLOGY)

1	Mr. P.V.R. Sai Prasad, B.E.	Asst. Prof.in Chemical Engineering, HOD Dean of Developmental Affairs & IQAC Coordinator
2	Mr. Nityananda Ghosh, B.Sc.(Hons) M.Sc., M.Phil	Asst. Prof. in Physics
3	Mr. P. Sudhakar Reddy, M.Sc., B Ed., PGDCIPR	Asst. Prof. in Chemistry
4	Dr Zakir Hussain, M.Tech.,Ph.D	Asst. Prof. in Chem Engineering
5	Dr. S. Prithvika, M.A, Ph.D.	Asst. Prof. in English
6	Mrs. N. Rupa Rani, M.Sc., B.Ed., (Ph.D)	Asst. Prof. in Mathematics
7	Dr P. Amaladass, M.Sc., Ph.D.	Asst. Prof. in Chemistry
8.	Mr. Bijoy Kumar Purohit, M Tech	Asst. Prof. in Chemical Technology

II DEPARTMENT OF B.Sc. (Hons) AGRICULTURAL SCIENCE & RURAL DEVELOPMENT

1	Rev. Fr Dr P. Anthony, SJ, M.Sc, M.Phil, Ph.D	Principal
2	Dr. K. Shanthi, M.Sc.(Ag), Ph.D., NET	Asst. Prof. in Agriculture
3	Dr. K. Krishna Mohan, M.Sc.(Ag), Ph.D., NET	Reader in Agriculture, Dean of Science
4	Dr. N. Maria Das, M.A., Ph.D, SLET	Asst. Prof. in Economics
5	Mrs. D. Saritha, M.Sc. (Horti), NET	Asst. Prof.in Horticulture &HOD
6	Mrs. K. Sudha Sundari, M.Sc. (Ag.)	Asst. Prof. in Agriculture
7	Dr. G. Sreeramulu, M.A., M.Ed., M.Phil, NET, Ph.D.	Asst. Prof.in Agri. Extension / Sociology
8	Mrs. J. Neeraja, M.Sc. (Ag)	Asst. Prof. in Agriculture
9	Mr. Y. Satish, M.Sc. (Ag)	Asst. Prof. in Agriculture
10	Ms. N. Anthony Kiranmai M.Sc. (Ag), NET	Asst. Prof. in Agriculture
11	Mr. P. Swaraj Kumar, M.Sc., (Ag)	Asst. Prof. in Agriculture
12	Mrs. P Renuka Devi Sri, M Sc (Ag)	Asst. Prof. in Agriculture
13	Dr P Anusha, M V Sc (vet), NET	Asst. Prof. in Veterinary Science

III DEPARTMENT OF B.Sc. (COMPUTER SCIENCE & ENGINEERING)

1	Mrs. K. Anitha, MCA, M.Tech (CSE)	Asst. Prof. in Computer Science &HOD
2	Ms. T. Kavitha, MCA, M.Tech (CS)	Asst. Prof. in Computer Science
3	Mrs. D. Arpitha Rani, M.C.A., M.Tech. (CSE)	Asst. Prof. in Computer Science
4	Mr. J. Jesu Padam, B.E., (Mech.), DBIM	Asst. Prof. in Engg. Drawing
5	Ms. C.M. Preethi, M.Tech.	Asst. Prof. in Computer Science

IV DEPARTMENT OF B.Sc. (COMPUTER SYSTEMS & ENGINEERING)

1	Mr. K. Lucas Reddy, M.Tech.	Asst. Prof. in Electronics
2	Mr. M.V. Raja Gopal, M.Sc.	Asst. Prof. in Mathematics & ACOE
3	Dr. V. Harsha Shastri, M.Sc., M.Phil, M.Tech, Ph.D., SET, NET	Asst. Prof. in Computer Science & HOD
4	Mrs. T. Ramya, B.Tech, M.Tech	Asst. Prof. in Computer Systems & Engg.
5	Mr. T. Vishwanath, M.Sc.	Asst. Prof. in Computer Systems & Engg.
6	Mrs. N. Nageswari, M.Sc.	Asst. Prof. in Computer Science
7	Mrs. Rajee Koshy, B.E.	Asst. Prof. in Computer Science

V DEPARTMENT OF B.Sc. (COMPUTER DATA SCIENCE & DATA ANALYTICS ENGINEERING)

1	Mrs V. Theresa Vinayashela, M.C.A., M.Tech., SET	Asst. Prof. in Computer Science & HOD
2	Mr. K. Siva Ramakrishna, M.Sc. M.Tech	Asst. Prof. in Computer Science
3	Mr. Ch. Sandeep Kumar, M.Sc.	Asst. Prof. in Computer Science
4	Mrs. V. Shirisha, M.Sc.	Asst. Prof. in Computer Science
5	Mrs. D. Supriya, M.Tech.	Asst. Prof. in Computer Science

VI DEPARTMENT OF B.Sc. (ELECTRONICS & COMMUNICATIONS TECHNOLOGY)

1	Dr B. Rama, M.Sc., M.Phil, Ph.D	Asst. Prof. in Electronics & Dean of Academics
2	Mr. T. Venkatesh, M.Sc.	Asst. Prof. in Electronics & HOD
3	Dr. Shakira Sultana, M.Sc., Ph.D	Asst. Prof. in Mathematics
4	Mr. S.G. Rajesh, M.Sc.	Asst. Prof. in Electrical and Electronics
5	Mr R Dhanunjaya Rao, M.Sc	Asst. Prof. in Electronics
6	Mr K Sitarama Sastry, M.Sc	Asst. Prof. in Electronics

VII DEPARTMENT OF B.Sc. (MATHS, STATISTICS & COMPUTER SCIENCE)

1	Dr. K. Vijayalakshmi, M.Sc., Ph.D	Asst. Prof. in Mathematics & HOD
2	Mr. V. Jagadish, M.Sc., M.Phil	Asst. Prof. in Mathematics & COE
3	Mrs. M. Sailaja, M.Sc., (Ph.D)	Asst. Prof. in Statistics
4	Mrs. T. Suneetha, M.C.A., M.Tech.	Asst. Prof. in Computer Science
5	Mrs. P. Naga Durga, M.Sc.	Asst. Prof. in Statistics
6	Ms. Anjusree Krishnan M. Sc., (Ph.D)	Asst. Prof. in Statistics
7	Dr. P. Seshabala, M.Sc., Ph.D.	Asst. Prof. in Environmental Science

VIII. DEPARTMENT OF B.Sc. (FOOD TECHNOLOGY & MANAGEMENT)

1	Mrs. A. Esther Sandhya, B.Tech., (M.Tech)	Asst. Prof. in Food Technology & HOD
2	Mr. M. Karthik, M.Sc.	Asst. Prof. in Food Technology
3	Mrs. M. Anusha, M.Sc.	Asst. Prof. in Food Technology
4	Ms. GyaneshwarNavya K, M.Sc.	Asst. Prof. in Food Technology
5	Ms. Rashmi Singh, M.Sc.	Asst. Prof. in Food Technology

IX DEPARTMENT OF B.Sc. (FOOD SCIENCE, NUTRITION & DIETETICS)

1	Dr. Mrs. T. Sravanthi, M.Sc., PGD, Ph.D.	Asst. Prof. in Food Technology & HOD
2.	Ms. Glory Joanna Manne, M.Sc.	Asst. Prof. in Food Science
3.	Ms. Shirley Lillian, M.Sc.	Asst. Prof. in Food Science
4.	Ms. V. Krupa Satya Vedam, M.Sc.	Asst. Prof. in Food Science & Nutrition
5	MrsM Mayuri, M Sc	Asst. Prof. in Food Science & Nutrition

X	DEPARTMENT OF B.Sc. (MULTIMEDIA & ANIMATION)	
1	Mr. B. Bhaskara Rao, MFA, NET	Asst. Prof. in Animation
2	Mr. A. Ramesh, MFA, NET	Asst. Prof. in Animation
3	Mr. K.B. Sharath Chandra Raju, M.Sc., VFX	Asst. Prof. in Animation & HOD
4	Mr. S. Umamaheswara Rao, M.A., MFA	Asst. Prof. in Animation & Associate NCC Officer
5	Mr. P. Janardhan Naidu, MFA., M.A.	Asst. Prof. in Animation Design
6	Mr. Srujan Kumar. G, M A, NET	Asst. Prof. in Indian Culture

XI	DEPARTMENT OF B.Sc. (BIOTECHNOLOGY, CHEMISTRY & GENETICS)	
1	Mrs. N. Kavitha, M.Sc.	Asst. Prof. in Chemistry
2	Dr. T. Suchitra Naidu, M.Sc., Ph.D, B.Ed.	Asst. Prof. in Bio-Chemistry & NCCC Coordinator
3	Mrs. A. Jaya Madhuri Lata, M.Sc., B.Ed, (Ph.D)	Asst. Prof. in Biotechnology
4	Mrs. M. Archana, M.Sc.	Asst. Prof. in Biotechnology
5	Dr. P. Suresh Kumar, M.Sc., M.Tech, Ph.D., SET	Asst. Prof. in Biotechnology & HOD

XII	DEPARTMENT OF B.Sc. (COMPUTER SCIENCE & COGNITIVE SYSTEMS)	
1	Ms. T. Kavitha, MCA, M.Tech (CS)	Asst. Prof. in Computer Science & HOD
2	Mrs. D. Arpitha Rani, M.C.A., M.Tech. (CSE)	Asst. Prof. in Computer Science

FACULTY OF ARTS & HUMANITIES

Dr G. Ratnavani, M.A., M.Phil., PGDBM, Ph.D. **Dean of Arts & Humanities**

XIII	DEPARTMENT OF B.A. (MASS COMMUNICATION)	
1	Mrs.V.J.Bharathi, M.Com, ADCA, MCJ, PG Dip.in Multimedia	Lecturer in Multimedia & HOD
2	Mr. P. Vikram Kumar, M.Sc., Dip in Video Production	Asst. Prof. in Video Production
3	Mrs. N. Rajeshwari, M.Sc., TSSET, NET	Asst. Prof. in Mass Communication
4	Ms. Achanta S.V.N.S. Hima Bindu, M.A.	Asst. Prof.in Mass Communication

XIV	DEPARTMENT OF B.A. (PSYCHOLOGY, ENGLISH & JOURNALISM)	
1	Dr. Swaralipi Nandi, MA, M.Phil., Ph.D., NET	Asst. Prof. in English & HOD
2	Mrs. Sritama Maitra, M.A., NET (Ph.D.)	Asst. Prof.in English
3	Mrs. D Elsit, M.C.J	Asst. Prof. in Journalism
4	Mr. Ch. Sudeep Chandra, M.A.	Asst. Prof. in Psychology
5	Mrs Jessica Kamthan M.Sc., M Phil., NET, SET	Asst. Prof. in Psychology
6	Ms. Farheen Asif, M.A.,	Asst. Prof.in English

FACULTY OF COMMERCE AND BUSINESS ADMINISTRATION

Dr. Jacqueline Williams, M.Com,MBA, B.Ed.,M.Phil,Ph.D. **Dean of Commerce & BBA**

XV	DEPARTMENT OF B.Com (Hons)	
1	Dr. Jacqueline Williams, M.Com,MBA, B.Ed.,M.Phil,Ph.D.	Asst. Prof. in Commerce
2	Mr. K. Kiran Kumar, M.Sc., M.Phil	Asst. Prof. in Mathematics
3	Mrs. K. Saraschandra, M.Com	Asst. Prof. in Commerce & HOD
4	Mr. P. Sai Karthikeya, M.Com, SET, NET	Asst. Prof. in Commerce
5	Ms. Manisha Amuda, M.Com, NET	Asst. Prof. in Commerce

XVI	DEPARTMENT OF B.Com (Hons) (Strategic Finance)	
1	Mrs. M.V.B. Sailaja, M.Com, DCA, SET	Asst. Prof. in Commerce &HOD
2	Mr. M. Ramu, M.Com	Asst. Prof. in Commerce
XVII	DEPARTMENT OF B.Com (COMPUTERS)	
1	Ms. Jacintha Vincent, M.Com, PGDCA, DCST(C.Sc.)	Asst. Prof. in Computers &HOD
2	Mrs. S. Shobha Rani, M.Sc.DISM,PGCCA(C.Sc.)	Asst. Prof. in Computer Science
3	Mrs. Sunindita Pan, M.A. (Eco), M.A. (PS), DAPR	Asst. Prof. in Economics
4	Mrs. G. Shiva Ranjani Yadav, M.Com, M.Phil	Asst. Prof. in Commerce
5	Ms. BinnuriSahithya, M.Com.	Asst. Prof. in Commerce
6	Mr. P. Rajkumar Reddy, M.Com., TSSET, NET	Asst. Prof. in Commerce
7	Mr. S. Balachandar, M.Sc., M.Tech., (Ph.D.), NET, SET	Asst. Prof. in Environmental Science
8	Mrs. K. Ketana, M.Sc.	Asst. Prof. in Statistics
9	Ms. Thakur Sathya Priya, M.Com.	Asst. Prof. in Commerce
XVIII	DEPARTMENT OF B.Com (GENERAL / BUSINESS STUDIES)	
1	Mrs. Dolly Isaac, M.Com, B.Ed., PGDM, M.Phil, DCM	Asst. Prof. in Commerce &HOD
2	Ms. Ancy John, M.Com., SET	Asst. Prof. in Commerce
3	Mrs. B. Alekhya, M.Com	Asst. Prof. in Commerce
4	Dr. RatnavaniGadde, M.A., M.Phil, PGDBM, Ph.D	Asst. Prof. in Public Admn.
5	Mr. Ramu, M. Com.,	Asst. Prof. in Commerce
XIX.	DEPARTMENT OF B.Com (BUSINESS PROCESS MANAGEMENT)	
1	Dr M. Veeraswamy, M.Com, M.B.A, Ph.D, LLM	Asst. Prof. in Commerce &HOD
XX	DEPARTMENT OF B.Com (ADVERTISING & SALES PROMOTION/MARKETING)	
1	Mrs. Y. Anjani Kumari, M.Com, PGDBM, MBA	Asst. Prof. in Commerce &HOD
2	Mr. G. Srivatsa, M.C.J	Asst. Prof. in Communication
3	Rev. Fr K. Madhava Rao, SJ, MA	Asst. Prof. in English (on lien)
4	Ms. Hilda Margreat, M.Com	Asst. Prof. in Commerce
XXI	DEPARTMENT OF B.Com (INTERNATIONAL ACCOUNTING & FINANCE)	
1	Mr. N. Anil Kumar, M.Com, M.Phil, M.A., JOUR & PR., (Ph.D)	Asst. Prof. in Commerce &HOD
2	Mrs. P.Y. Radhika, M.Com.	Asst. Prof. in Commerce
3	Mr. K. Rajesh, M.Sc.	Asst. Prof. in Statistics
4	Mr. V. Kalyan Goud, M.Com, B.Ed., SET	Asst. Prof. in Commerce
5	Mrs N Sujitha, M Com., ICWA INTER	Asst. Prof. in Commerce
XXII	DEPARTMENT OF BBA	
1	Mrs. Phebi Priya Darshini P, MBA, M.Com, SET	Asst. Prof. in Business Admn. &HOD
2	Mrs. P. Sudha Rani, M.Com.	Asst. Prof.in Commerce
3	Ms. M.H. Mary Patricia, MBA	Asst. Prof. in Business Administration
4	Rev. Fr K. Anil Kunar, SJ,	Asst. Prof. in Business Admn.& Vice Principal
XXIII	DEPARTMENT OF B.COM (BUSINESS ANALYTICS)	
1	Mrs. T. Swarna, MBA, NET	Asst. Prof. in Commerce &HOD

P.G. COURSES

I DEPARTMENT OF MASTER OF COMPUTER APPLICATIONS

1	Mrs. K. Bharathi, MCA, M.Tech., (Ph.D), SET	Associate Professor
2	Mrs. P.S.R. Malathi, M.Tech. (S.E.)	Asst. Prof. in Computer Science
3	Rev. Fr A. Stanislaus SJ, MCA, EXEC-PGDGM.	Associate Professor (on lien)
4	Mrs. P.V. Nagalakshmi, MCA, M.Tech, SET, NET, (Ph.D)	Asst. Prof.in Computer Science &HOD
5	Dr G. Anitha Mary, MCA, Ph.D	Asst. Prof. in Computer Science
6	Mrs. G. Sirisha, MCA, M.Tech	Asst. Prof. in Computer Science
7	Mrs. V. Theresa Vinayasheela, MCA, M.Tech.	Asst. Prof. in Computer Science
8	Mrs. P. Vandana, M.Tech.	Asst. Prof. in Computer Science
9	Mrs Veda Sri V, M.Sc., M.Tech.,	Asst. Prof. in Computer Science

II DEPARTMENT OF MASTER OF BUSINESS ADMINISTRATION

1	Mr. T. Hanok, MBA, (Ph.D)	Associate Professor
2	Dr. R. Sindhu, MBA, Ph.D, M.A., NET	Asst. Prof. in Business Admn. & HOD
3	Dr. T. Rachel Shalini, MBA, M.Phil, Ph.D, SET	Asst. Prof. in Business Administration
4	Mrs. G.L. Aparna, MBA	Asst. Prof. in Business Administration
5	Rev. Fr. T. Lourduh Reddy SJ, MBA	Asst. Prof. in Business Administration
6	Dr. R. Lavanya Kumari, Ph.D	Asst. Prof. in Business Administration
7	Mrs. A. Soujanya, MBA, (Ph.D)	Asst. Prof. in Business Administration
8	Mrs. Vinita Sheeba, MBA	Asst. Prof. in Business Administration

III DEPARTMENT OF M.Sc. (ORGANIC CHEMISTRY)

1	Mr. Dheeraj Kumar Sahu, M.Sc., B. Ed.,	Asst. Prof. in Chemistry
2	Dr S P Mydhili, M.Sc., M.Phil, Ph.D	Asst. Prof. in Chemistry
3	Mrs. Shalini Mamata Jyothi Rekala, M.Sc.,B.Ed.,SET	Asst. Prof. in Chemistry
4	Dr. Sonika Sharma, M.Sc, B.Ed., Ph.D	Asst. Prof.in Chemistry & Dean of Academics, PG
5	Dr. P. Thirupathi, M.Sc., Ph.D	Asst. Prof. in Chemistry &HOD

IV DEPARTMENT OF M.Sc. (BIOTECHNOLOGY)

1	Rev. Fr Dr L. Joji Reddy SJ, M.Sc, MBA,M.Phil, Ph.D	Associate Professor & Vice Principal (PG)
2	Dr. Ch. Sirisha, M.Sc., Ph.D, B.Ed.	Associate Professor
3	Mr. V.V.S. Chalapathi Rao, M.Sc., B.Ed., SET, PG Diploma	Asst. Prof. in Bio-Chemistry&HOD
4	Mrs. D. Guru Devi, M.Sc.BT ,Botany, APSET	Asst. Prof. in Biotechnology
5	Rev. Fr. Ch. Anand Kumar SJ, M.Sc., SET	Asst. Prof. in Biotechnology
6	Ms. S. Dhavala, M.Sc., (Ph.D.), APSET	Asst. Prof. in Biotechnology

V DEPARTMENT OF M.Sc. (FOOD TECHNOLOGY & MANAGEMENT)

1	Mr. A. Ravinder, M.Tech. (Ph.D)	Asst. Prof. in Food Technology &HOD (M.Sc.)
2	Mrs. Jemmy Evangeline S, B.Tech, M.Sc., (Ph. D)	Asst. Prof. in Food Technology
3	Ms. K. GyaneshwarNavya, M.Sc.	Asst. Prof. in Food Technology
4	Ms. Ch. Maria Niveditha, M.Sc.	Asst. Prof. in Food Technology

VI DEPARTMENT OF M.Sc. (DATA SCIENCE)

1	Dr G. Anitha Mary, MCA, Ph.D	Asst. Prof. in Computer Science &HOD
2	Mrs. G. Sirisha, MCA, M.Tech	Asst. Prof. in Computer Science

3	Mrs. V. Theresa Vinayasheela, MCA, M.Tech.	Asst. Prof. in Computer Science
4	Ms. P. Vandana, M.Tech.	Asst. Prof. in Computer Science
5	Mrs Y Swapna, M Tech	Asst. Prof. in Computer Science

VII DEPARTMENT OF M.Sc. (FOOD SCIENCE & NUTRITION)

1	Mrs. Jemmy Evangeline S, B.Tech, M.Sc., (Ph. D)	Asst. Prof. in Food Technology & HOD
2	Ms. K. Sai Sravani, M.Sc.	Asst. Prof. in Food Technology

U.G. & P.G.

I. DEPARTMENT OF LIBRARY

1	Dr. P. Venkateswarlu, M.A, M.Li.Sc., M.Phil, Ph.D	Asst. Prof. in Library Science
2	Mrs. T. Sharada, M.A., M.Li.Sc, M.Phil	Asst. Prof. in Library Science
3	Mrs. T. Showrili, M.A, M.Li.Sc.	Asst. Prof. in Library Science

II. DEPARTMENT OF PHYSICAL EDUCATION

1	Mr. C. Sandeep Reddy, M.PEd	Asst. Prof. in Physical Education & HOD
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III. CONTROLLER OF EXAMINATIONS & EXAMINATION CELL

1	Fr Dr P. Anthony SJ	Principal
2	Fr Dr L. Joji Reddy SJ	Vice-Principal (PG)
3	Fr K. Anil Kumar SJ	Vice-Principal (UG)
4	Mr. V. Jagadhish	Controller of Examinations
5	Mr. M.V. Raja Gopal	Asst. Controller of Examinations
6	Mrs. G. Sirisha	Asst. Controller of Examinations

SUBJECT-WISE TEACHING STAFF

VALUE EDUCATION & GENDER SENSITIZATION

1.	Rev. Fr. Chiluvuru Amar Rao SJ	Rector
2	Rev. Fr. P. Gnanadevan Swaminathan SJ	Correspondent
3	Rev. Fr Dr P. Anthony, SJ	Principal
4	Rev. Fr Dr L. Joji Reddy SJ, M.Sc, M.Phil, Ph.D	Associate Professor
5	Rev. Fr. Ch. Anand Kumar SJ, M.Sc.	Asst. Prof. in Biotechnology
6	Rev. Fr K. Anil Kumar, SJ	Asst. Prof. in Business Administration
7	Dr. N. Maria Das, M.A., Ph.D	Asst. Prof. in Economics
8	Mr. Srujan Kumar. G, M A, NET	Asst. Prof. in Indian Culture
9	Dr. Ratnavani Gadde, M.A., M.Phil, PGDBM, Ph.D	Asst. Prof. in Public Administration
10.	Mr. K. Kiran Kumar, M.Sc., M.Phil.	HOD, Value Education

ENGLISH

1	Mrs. Sritama Maitra, M.A., NET	Asst. Prof. in English
2	Dr. Swarlipi Nandi, MA, Ph.D	Asst. Prof. in English
3	Dr. S. Prithvika, M.A, Ph.D.	Asst. Prof. in English
4.	Mrs. Grace Israel, M.A.	Asst. Prof. in English

MATHEMATICS

1	Mr. M.V. Rajagopal, M.Sc.	Asst. Prof. in Mathematics
2	Dr. K. Vijayalakshmi, M.Sc., Ph.D	Asst. Prof. in Mathematics & HOD
3	Mr. K. Kiran Kumar, M.Sc. M.Phil	Asst. Prof. in Mathematics
4	Mr. V. Jagadhish, M.Sc., M.Phil	Asst. Prof. in Mathematics & COE
5	Dr. Shakira Sultana, M.Sc., Ph.D	Asst. Prof. in Mathematics
6	Mrs. N. Rupa Rani, M.Sc.	Asst. Prof. in Mathematics

STATISTICS

1	Mrs. M. Sailaja, M.Sc., (Ph.D)	Asst. Prof. in Statistics
2	Mrs. K. Ketana, M.Sc.	Asst. Prof. in Statistics
3	Mrs. P. Naga Durga, M.Sc.	Asst. Prof. in Statistics
4	Mr. K. Rajesh	Asst. Prof. in Statistics
5	Ms. Anjusree Krishnan, M.Sc., (Ph.D)	Asst. Prof. in Statistics

INDIAN HERITAGE & CULTURE

1	Dr. Ratnavani Gadde, M.A., M.Phil, PGDBM, Ph.D	Asst. Prof. in Public Admn. & HOD
2	Mr. Srujan Kumar. G, MA, LLB, NET (Ph.D.)	Asst. Prof. in Indian Culture

COMPUTER SCIENCE

1	Mrs. K. Bharathi, MCA, M.Tech., (Ph.D)	Associate Professor
2	Mrs. P.S.R. Malathi, M.Tech. (S.E.)	Asst. Prof. in Computer Science
3	Rev. Fr A. Stanislaus SJ, MCA, EXEC-PGDGM.	Associate Professor (on lien)
4	Mrs. V. Theresa Vinayasheela, MCA, M.Tech	Asst. Prof. in Computer Science & HOD (CDS)
5	Mrs. P.V. Nagalakshmi, MCA, M.Tech	Asst. Prof. in Comp. Science & HOD (MCA)
6	Dr G. Anitha Mary, MCA, Ph.D	Asst. Prof. in Computer Science & HOD (DS)
7	Mrs. G. Sirisha, MCA, M.Tech	Asst. Prof. in Computer Science
8	Mrs. S. Shobha Rani, M.Sc.DISM, PGCCA(C.Sc.)	Asst. Prof. in Computer Science
9	Mrs. K. Anitha, MCA, M.Tech	Asst. Prof. in Computer Science & HOD (CS)
10	Ms. T. Kavitha, MCA, M.Tech (CS)	Asst. Prof. in Computer Science
11	Mrs. Arpitha Rani, M.Tech.	Asst. Prof. in Computer Science
12	Dr. V. Harsha Sastry, M.Sc., M.Phil, M.Tech, Ph.D.	Asst. Prof. in Computer Science & HOD (CE)
13	Mrs. T. Ramya, M.Tech	Asst. Prof. in Computer Systems & Engg.
14	Ms. T. Suneetha, MCA, M.Tech (CS)	Asst. Prof. in Computer Science
15	Mr. T. Vishwanath, M.Sc.	Asst. Prof. in Computer Systems & Engg.
16	Mr. K. Siva Ramakrishna, M.Sc. M.Tech	Asst. Prof. in Computer Science
17	Mr. Ch. Sandeep Kumar, M.Sc.	Asst. Prof. in Computer Science
18	Mrs. V. Shirisha, M.Sc.	Asst. Prof. in Computer Science
19	Mrs. Rajee Koshy, B.E.	Asst. Prof. in Computer Science
20	Ms. P. Vandana, M.Tech	Asst. Prof. in Computer Science
21	Ms. D. Supriya, M.Tech	Asst. Prof. in Computer Science

ENVIRONMENTAL SCIENCE

1.	Dr. P. Sresha Bala, M.Sc., Ph.D.	Asst. Prof. in Environmental Science
2.	Mr. S. BalaChander, M.Sc. M.Tech. (Ph.D.), NET, SET.	Asst. Prof. in Environmental Science

NON-TEACHING STAFF

AIDED

1	Mr. C.P. Srinivas Reddy	Junior Assistant
2	Mr. M.V. Krishnaiah Naidu	Typist
3	Mr. D. Vinod Kumar	Record Assistant
4	Mr. K. Yesudas	Museum Keeper
5	Mr. ReminJuse A	Attender
6	Mr. B. Ambrose	Watchman
7	Mrs. K. Amuliya	Gardener Cum Water woman

UN-AIDED

COLLEGE OFFICE / ADMIN STAFF

1	Mr. D. Anil Kumar	Administrative Officer
2	Mrs. Kochuthrisa Sebastian	Senior Assistant
3	Ms. N. Marthenamma	Junior Assistant
4	Mr. Kiran Kumar	Junior Assistant
5	Mrs. G. Pushpa Latha	Junior Assistant
6	Mrs. Godfie Fernandes	Junior Assistant
7	Mr. Stephen Asirvadam	Junior Assistant
		(In-Charge Extension Programme)
8	Mrs. B N Usha Rani	Junior Assistant
9	Mr. S. Prakash Chary	Junior Assistant
10	Mr. S. Maria Das	Record Assistant

COE OFFICE STAFF

11	Mr. G.B. Santosh Kumar	Senior Assistant
12	Mrs. D. Sapna	Junior Assistant
13	Mr. C. Arul Dass	Record Assistant
14	Mr. M. Srinivasa Rao	Junior Assistant
15	Mr. M. Sudhakar	Attender
16	Mr. H. Vishal	Attender

LIBRARY STAFF

17	Mrs. Regina Jane	Programmer Cum Data Entry Operator
18	Ms. Y. Sushila	Junior Assistant
19	Mrs. Veena G Gowlikar	Junior Assistant
20	Mr. G. Sridhar	Attender
21	Mr. B. Koteswara Rao	Attender
22	Mr. B. Narasing Rao	Attender

CAMPUS MAINTENANCE STAFF

23	Mr. Y.M. Alexis	Estate Officer
24	Mr. T. Jayaraman	Attender
25	Mr. Tirupathi	Electrician
26	Mr. ChinnaMusalaiah	Plumber

MINISTERIAL / SUPPORTING STAFF

27	Mrs. P. Subhaashini	Junior Assistant
28	Mrs. T. Shailaja	Programmer
29	Mrs. V. Sujatha	Programmer
30	Mrs. S. Aruna Prabha	Storekeeper
31	Mr. Harry Joseph M	Lab Technician
32	Mr. V. Gangaraju	Lab Technician
33	MrT. C.Dinesh Kumar	Lab Technician
34	Mr. V. Chandraiah	Record Assistant
35	Mr. E. Harry Dominic	Record Assistant
36	Mr. P.A. Naveen	Attender
37	Mr. P. Kotiveeraiah	Attender
38	Ms. B. Mamatha	Lab Instructor
39	Mr. R. Anthony Raj	Attender
40	Mr. M. Shobhana Babu	Attender
41	Mr. M. Rajesh Reddy	Attender
42	Mr. T. Venkateswarlu	Attender
43	Mr. V. Nageswara Rao	Attender

44	Mr. Ch. Koteswara Rao	Attender
45	Mr. U. Jayaraju	Attender
46	Mr. M. Ashok Kumar	Attender
47	Mr. J. Jojappa	Attender
48	Mr. U. Solmon	Attender
49	Mr. J. Aruldas	Attender
50	Mr. B. Raju	Attender
51	Mr. N. Chinnaiah	Attender
52	Mr. L. Kiran Kumar	Attender
53	Mr. Ch. Prakash	Attender
54	Mr. D. Indra Babu	Attender
55	Mr. P.A.V. Prasada Rao	Attender
56	Mr. V. Stephen	Attender
57	Mr. A. William Staline	Attender
58	Mr. R. Daniel	Attender
59	Mr. S. Hanumanth Rao	Attender

N.B.: The staff of the College Office, COE Office and Library will have their lunch break either before or after the scheduled / regular lunch break of the college.

COLLEGE CLUBS 2020-2021

Sl. No.	Club	Club Co-ordinators	Incharge	Club Secretary
1.	Dance club	Sonita Boro-DCE M. Hema-DET Albin P Abraham-DCH	Ms. Anjusree (Lecturer in Statistics) Mrs. Alekhya (Lecturer in Commerce)	R.L. Sriyutha-DIAF
2.	Art club	Hephzibah V-DMA Meghna Manam-DMA Humpy sree-DCT	Mr. B. Bhaskara Rao (Lecturer in animation) Mr. P. Janardhan Naidu (Lecturer in animation Design)	P.A. Alice Rose-DFT
3.	Literature and Book club	Deepthi Rajnarayan-DEL Megha Balwani-DCC Jerome Lhouvum-DCP	Dr. P. Venkateshwalaru (Lecturer in Library science) Mrs. K. Ketana (Lecturer in Statistics)	Marvin Martin-DEL
4.	Magic Youth club	Tanishq Loomba-DBPM Aasma Popatia-DBPM	Mr. M. Karthik (Lecturer in Food Technology)	P.A. Alice Rose-DFT
5.	Debate and elocution club	Vikesh Sanda-DBT Manasi Dhruthi-DIAF Nikhitha-DAG	Mrs. A. Jaya Madhuri lata (Lecturer in Biotechnology) Dr. S. Prithvika Sridhar (Lecturer in English)	Deekshitha-DBT
6.	Drama club	Anto Francis Thayil-DCC Eunice Evangeline-DEL Rushali Sharma-DMC	Dr. Swaralipi Nandi (Lecturer in English & HOD)	Marvin Martin-DEL
7.	Music club	Simon D.N -DCBS Subhiksha Iyer-DBT Vamsi Kiran-DET	Mrs. Sritama Maitra (Lecturer in English) Ms. Jessica (Lecturer in Psychology)	Deekshitha-DBT
8.	GK club	Nishith Chandra-DIAF Dibyalaxmi Nahak-DCP Sruthi Jennifer-DFT	Dr. Shakira Sultana (Lecturer in Mathematics)	R.L. Sriyutha-DIAF
9.	Photography and film club	Srinivas. K - DMC Nikhil Mada-DCSF Harini Vangeepuram-DMC	Mr. P. Vikram kumar (Lecturer in Video production)	Sandeep Aditya-DCSF
10.	RJ & VJ club	Richi Mohanty-DMC K.S. Prathishta -DCH R. Kavya-DEL	Ms. A. Hima Bindu (Lecturer in Mass communication)	R. L. Sriyutha-DIAF
11.	Finance Club	Varun Gupta- DMA Ayla Varun- DCT	Ms. Ancy John (Lecturer in commerce) Ms. Thakur Sathya Priya (Lecturer in commerce)	Sandeep Aditya-DCSF
12.	Green Club	K. Aishwarya- DIAF M. Showri Meghana-DFS	Dr. P. Sessa Bala (Lecturer in Environmental science)	P.A. Alice Rose-DFT

COLLEGE STUDENT COUNCIL (U.G.) 2020-21

S.No.	UID NO.	NAME	Position	Class
1	111718024047	Roshan Mathew	Head boy	DMSCS
2	111718014002	Anagha.S.Bipin	Head girl	DCH
3	111718030036	Nishith Chandra	Discipline Head	IAF
4	111718027006	Justina James	Discipline Head	DMA
5	111718032036	Nikhil Mada	Literary Secretary	DCHSF
6	111718022006	Deepthi Rajnarayan	Literary Secretary	DEL
7	111718028036	Calvin Abel Clayburn	Fine Arts Secretary	DCC
8	111718029044	Neil Joseph George	Fine Arts Secretary	DBBA
9	111718018025	Subhiksha N Iyer	Fine Arts Secretary	DBT
10	111718020037	Srinivas Kodavatiganti	Fine Arts Secretary	DMC
11	111718014036	Albin P Abraham	Cultural Secretary	DCH
12	111717014017	Meda Sameeksha	Cultural Secretary	DCH
13	111718030039	Pankaj Kumar	Cultural Secretary	DIAF
14	111718020019	Rushali Sharma	Cultural Secretary	DMC
15	111718034046	Rakesh Kumar	Photography Head	DFSN
16	111718011022	Nunna Satish	Photography Head	DCT
17	111718020027	Harini Vangeepuram	Photography Head	DMC
18	111718027035	Shaik Mohammad Basha	Photography Head	DMA
19	111718028055	Hrithik Rivaldo Prince	Technical Head	DCC-A
20	111718020035	Joshna Roy	Technical Head	DMC
21	111718016001	Akanksha Meda	Placement Coordinator	DCE
22	111718035012	Neha Rawat.	Placement Coordinator.	DCBS.
23	111718013054	T.R.Pranay Paul	Placement Coordinator	DCS
24	111718029049	Sambet Tejdeep	Placement Coordinator	BBA
25	111718027025	K. Rohit Kumar	Media And Relations Head	DMA
26	111718027007	Meghana Manam	Media And Relations Head	DMA
27	111718030004	K Aishwarya	Hospitality Head	DIAF
28	111718030011	Manda. Manasi Dhruthi	Hospitality Head	DIAF
29	111718021013	Gaddam Sruthi Jennifer	Hospitality Head	DFT
30	111718017004	Dibyalexmi Nahak	Hospitality Head	DCP
31	111718027005	Hephzibah V	Creative Head	DMA
32	111718027017	V. S. Bineesh	Creative Head	DMA
33	111718027039	Varun Gupta	Creative Head	DMA
34	111718012039	Aaron Francis	Event Head	DAG

S.No.	UID NO.	NAME	Position	Class
35	111718033001	Aasma Popatia	Event Head	DBPM
36	111718014033	Aaron Jacob Lewis.	Event Head.	DCH
37	111718035035	K Deena Dayalan	Event Head	DCBS
38	111718021023	Palathanam Andrews Alice Rose	Club Secretary	DFT
39	111718030015	Raavi Lakshmi Sriyutha	Club Secretary	DIAF
40	111718022046	Marvin Martin	Club Secretary	DEL
41	111718032031	Iragavarapu Sandeep Aditya	Club Secretary	NCSF
42	111718018007	D.Deekshitha	Club Secretary	DBT
43	111718031034	Rachel Bibianna Mathews	Documentation Head	DCDS
44	111718022007	Eunice Evangeline	Documentation Head	DEL
45	111718032017	Keerthana Mudaliar	Documentation Head	DSF
46	111718033052	Tanishq Loomba	Documentation Head	DBPM
47	111718014043	Hrithik Goel	Documentation Head	DCH
48	111718020017	Richi Mohanty	RJ Head	DMC
49	111718022031	R.Kavya	RJ Head	DEL
50	111718014011	K S Prathishta	RJ Head	DCH
51	111718013046	Abhilash Reddy Patlola	Sports Secretary	DCS
52	111718029014	I. Nikitha Reddy	Sports Secretary	DBBA
53	111718016027	Ankit Kumar Singh	Anti-Narcotics Head	DCE
54	111718031011	Jerusha Lee	Anti-Narcotics Head	DCDS
55	111718012050	Nuguru Saichandan	Discipline Coordinator	DAG
56	111718012020	Nikhitha	Discipline Coordinator	DAG
57	111718011042	Ayla Varun	Discipline Coordinator	DCT
58	111718011006	Vudutha Humpysree	Discipline Coordinator	DCT
59	111718015013	M. Hema	Discipline Coordinator	DET
60	111718015035	Kuchi Venkata Yagnavalki Vamsi Kiran	Discipline Coordinator	DET
61	111718018047	Vikesh Sanda	Discipline Coordinator	DBT
62	111718034018	M. Showri Meghana	Discipline Coordinator	DFSN
63	111718013042	K.Pruthvi Yadav	Discipline Coordinator	DCS
64	111718035052	Simon Damagalla Niranjan	Discipline Coordinator	DCBS
65	111718017024	Jerome Lhouvum	Discipline Coordinator	DCP
66	111718017013	Vaishnavi	Discipline Coordinator	DCP
67	111718028059	Megha Balwani	Discipline Coordinator	DCC A
68	111718016019	Sonita Boro	Discipline Coordinator	DCE
69	111718028032	Anto F Thayil	Discipline Coordinator	DCC

ACADEMIC INFORMATION

The academic year consists of two semesters. At the under graduate level, the curriculum is spread over three years, except B.Sc. (Hons.) Agricultural Science and Rural Development, which lasts for four years. The duration of a semester is approximately 16-18 weeks, each consisting of six working days with a day order schedule having six hours per day.

In the academic year 2016-17, the college introduced the Choice-Based Credit System (CBCS). All the degree students are expected to earn a minimum of 135 Credits for the completion of the Under graduate Degree Course. Besides these credits, they should also put in 30 hours of social service under PLANET Programme. Students are also encouraged to get certificates by involving themselves in NSS/NCC/SPORTS & GAMES/ AICUF/ Women's Cell etc.

The third semester students, besides undergoing the regular curriculum, also choose one Generic Elective across all the streams. These courses are career-oriented and which will make them more employable after completing their respective Degree Course.

In order to make the students research-oriented, all the final year students are to undertake a Project Work and submit their Dissertation as well as take a Viva Voce. All these components of the Degree Curriculum under the CBCS have to be completed before one gets one's Under graduate Degree.

NON CGPA CERTIFICATE COURSES

- As per the requirements of CBCS, every student has to complete 2 Non CGPA Certificate Courses (NCCC). These courses are offered in addition to the regular courses of the college and are not part of the regular course syllabus.
- Besides the college fee, students will be charged a fee for each skill enhancement certificate course depending on the nature of the course and the resource person (trainer / expert / specialist) needed.
- A minimum of 75% of attendance is mandatory to appear for the final NCCC Exam
- A student possessing 65% or less attendance with medical certificate or without medical certificate is not eligible for appearing NCCC final exam. There is no re-valuation for NCCC Courses.
- If a student was withheld due to shortage of attendance he or she has to enroll in the certificate course of their choice, not necessarily the previous certificate course, by paying the requisite fee again and attend the classes regularly before he or she completes the degree.

EXAMINATIONS AND EVALUATION

The College has adopted the system of valuation based both on Continuous Internal Assessment (C.I.A.) and Semester-End Examination (S.E.E) with a ratio of 40:60.

C.I.A. consists of Weekly Tests, Assignments, Seminar/Viva Voce, Mid Semester and Pre-Final Examinations as part of Theory. C.I.A. consists of Practical (laboratory work etc.) too. The student's regularity, as indicated by attendance, will also be taken into account for C.I.A.

The S.E.E. will be in the form of a comprehensive written examination for each course at the end of the semester and most of the subjects have Practical Examination also.

The question papers for these examinations will be set by experts chosen from outside the College and answer scripts will be valued by external examiners.

DIVISION OF MARKS

CATEGORY	MARKS
INTERNAL EXAMINATIONS (CIA)	040
EXTERNALS (SEMESTER END EXAMINATION) SEE	060
TOTAL	100

Continuous Internal Assessment (CIA):

CIA aims at motivating students to attend the classes regularly so that academic performance may be improved .

COMPONENTS OF CIA (THEORY)

Component	Weightage for 100	CIA Weightage for 40
Weekly Test	15 marks	06 marks
Mid Sem	25 marks	10 marks
Assignment	05 marks	02 marks
Viva-Voce	05 marks	02 marks
Pre-Final	40 marks	16 marks
Attendance	10 marks	04 marks

i) **Weekly Test (WT):** As per the almanac, weekly test is conducted in the first hour on the day-IV of Day order. Weekly test time-table is displayed in advance, for every semester on notice board. Normally, the portion for weekly test is a unit and duration of exam is 50 minutes.

ii) **Mid-Semester Exam (MSE):** As per the almanac, the time-table is displayed well ahead of time. It is sent to all the departments. The HODs need to show it to both staff and students and bring to the notice of COE if there are any discrepancies.

Normally, the portion for MSE is 2½ units. Accordingly students need to be prepared and duration of exam is 2 hours.

iii) **Assignment:** Assignments will be given a month after the commencement of the semester, on a topic related to the syllabus, well in advance and a date of submission has to be fixed by the subject lecturer keeping in mind the last date that is given in the almanac for the submission of assignment marks in the COE office.

The students should submit a paper of not more than 5 pages on the topic, which could be their original work / perspective / understanding or the latest information on the same.

A varied list of relevant topics has to be given to students so that they can choose one out of the given topics.

iv) **Viva-Voce / Seminar:** It would be the lecturer's prerogative to decide whether to conduct a seminar or Viva Voce. The same should be conducted after consultation between the HOD and the lecturer who fix the dates for it after the mid-semester and before the Pre-final examination.

In the case of a seminar, the student explains his understanding or original idea of a concept that he deals with in the assignment, to the entire class. The duration of seminar does not exceed 5 minutes.

In all the subjects Viva-Voce has to be conducted between MSE and PFE. It is a one-on-one oral exam on the assignment submitted by the students, lasting around 5 minutes.

v) **Pre-Final Examination (PFE):** It is 5-unit model of the Semester-End Exam question paper covering the entire syllabus for the subject, consisting of 2-sections A (very short Answer questions) and Section-B (descriptive type). The duration of the examination is 3 Hours

vi) **Regularity/ Attendance:** A student becomes eligible to appear for the Semester-End Examinations only if he/she secures a Minimum

of 75% Attendance. If he/she fails to get the minimum attendance, he/she has to repeat that Semester in the following academic year. His/her name will be off the rolls for the following semester. In case a student is absent from classes due to grave illness/accident, he/she should have a minimum of 65% of attendance and should have already obtained permission prior to their absence due to grave illness/accident.

They should submit a Medical Certificate issued by a registered medical practitioner along with the medical prescription on the first day that he/she returns to regular classes. However, medical certificate for minor ailments like cold, cough and fever will not be accepted.

* Medical certificates that are submitted later or just before the Semester End Exams will not be accepted.

CIA - PRACTICAL COMPONENTS

S.NO.	COMPONENT	MARKS
1	Regularity (Attendance)	05
2	Observation Book	05
3	Practical Skills acquired	10
4	Pre-final Practical	20
	Total	40

ATTENDANCE MARKS - CIA

Attendance Percentage	Marks Allotted	Attendance Percentage	Marks Allotted
75.1 to 77.5	01	87.6 to 90.0	06
77.6 to 80.0	02	90.1 to 92.5	07
80.1 to 82.5	03	92.6 to 95.0	08
82.6 to 85.0	04	95.1 to 97.5	09
85.1 to 87.5	05	97.6 to 100	10

N.B: The attendance will be updated in the ERP on day-to-day basis. It is the student & parent /guardian's responsibility to verify it and in case of a shortage of attendance, to meet the HOD/Block In-charge /Vice-Principal concerned. If there is any discrepancy in this regard, student must meet Vice Principal for further details.

The attendance report will be submitted by the Fr.Vice-Principal's Office to the COE office through ERP at the end of every semester before the CIA meeting is conducted as per almanac.

Re-Examination Norms for absentees (CIA):

In principle, there is no re-examination. However, under extraordinary circumstances and for genuine reasons on a case to case basis, it is the Principal's discretion to call all the officials concerned to decide whether or not to give permission for a re-examination.

In case of accident, grave illness or death (in the family), the Principal/Vice-Principal should be informed immediately and a written permission to be absent from the exams should be obtained by the parent / guardian.

The decision to conduct or not to conduct the re-examination rests with the Principal/Vice-Principal and will be examined case by case, purely on the merit of the case. The decision of Principal/Vice-principal is final and binding.

For applying for re-examination, the students along with their parents should approach the Vice-Principal with all the necessary documents, who, in consultation with the Block In-charge and the Head of the Department concerned, would analyse the case and forward it to the Principal.

The Principal would finally decide whether or not to permit the student to take a re-exam and the same would be communicated to the COE on a case-to-case basis.

If permitted, the Examination Coordinating Cell headed by the Chief Superintendent of Examinations, coordinates the conduct of such re-examinations before the start of Pre-final Examinations.

Publication of Continuous Internal Assessment (CIA) Results

The following things are mandatory to qualify in the CIA.

- I. **Attendance:** A Minimum aggregate of 75% Attendance is mandatory under normal circumstances.
- II. **Internal Marks :** With all the internal components of CIA, an aggregate of 40% total marks is required.
- III. **Registration and Payment of Fees** for Semester End Examinations
 - A) Student who wishes to appear for the Semester End (Theory/ Practical) Regular/Supplementary Examinations must register themselves and pay the prescribed fees online through ERP login on time and keep a copy for future reference.
 - B) Registration and requisite Payment of Fees must be done online or through Challan, in a single transaction through ERP login, for the

papers/courses, to which the student wishes to appear for, and keep a copy of it for future reference. In case of discrepancy, student must meet the COE Office immediately.

- C) Nominal rolls: All the students who have registered and paid the fees must check their respective papers in the nominal rolls and sign in the list. In case of discrepancy, student must meet the COE Office immediately.

Note. If a student is detained due to shortage of attendance/internal marks /any other reasons, the registration charges are not refunded.

******Any one of the above conditions fail makes a student, *ineligible* to appear for the SEE and he/she has to repeat the same semester in next academic year.

***No Improvement Examination will be conducted for CIA**

Eligibility for Appearing Semester End Examination: All the three conditions mentioned above for CIA.

TIME TABLE for CIA (Internal Examinations): A detailed Time table for CIA (internal Examinations) will be displayed well ahead of time on the Information Kiosk/Notice boards/ College Website.

TIME TABLE for SEE (External Examinations) : A detailed Time table for Regular/Supplementary Examinations, SEE (Theory / Practicals) will be displayed well ahead of the scheduled examination on the Information Kiosk/Notice boards/ College Website.

The hall tickets with all the details of seating arrangement/date/session/ subjects etc. for SEE will be issued to all the eligible students. It is the responsibility of the student to check, if there is any discrepancy from the time table displayed on the notice board.

Issue of Hall Tickets for SEE: As per the Examination Almanac in Hand book, the Hall tickets are issued by respective heads- of the departments to the eligible students.

***Photo is must on the hall ticket.**

***Collection of Hall ticket in time is the Primary responsibility of the student.**

***To obtain the Hall ticket, Students may have to clear college fees dues**

***In case of discrepancy of eligibility, the issued hall ticket may be cancelled / dishonoured.**

SEMESTER-END EXAMINATIONS (SEE): The Semester-End Examinations will be held in the month/s of OCTOBER/NOVEMBER for ODD semesters and in the month/s of MARCH/APRIL for Even

semesters every year under normal circumstances.

SEE Theory: Theory Examination conducted for - *60 MARKS*
Minimum Mark - *24/60 (40%)

A Minimum of 40 % marks in the SEE and CIA + SEE (Put together)
40 % is mandatory for a student to get a pass grade E or above.

SEE Practical: Practical Examination conducted for- *60 MARKS
Minimum Mark - 30/60 (50%)

A Minimum of 50 % marks in the SEE and CIA + SEE (Put together)
40 % is mandatory for a student to get a pass grade E or above.

RULES OF PROMOTION TO VARIOUS SEMESTERS

I Semester	a Admission
II Semester	a Regular course of study of Semester I b Registration and Payment of Fee for SEE
III Semester	a Regular Course of Study of Semester II b The number of backlogs, if any, of Semesters I & II shall not exceed 50% of the papers prescribed for Semesters I & II. c Registration and Payment of Fee for SEE
IV Semester	a Regular Course of Study of Semester III b Registration and Payment of Fee for SEE
V Semester	a Pass in Semesters I & II both Theory and Practical b Regular Course of Study of Semester IV c The number of backlogs, if any, of Semesters - III & IV shall not exceed 50% of the papers prescribed for Semester III & IV. d Registration and Payment of Fee for SEE
VI Semester	a Regular Course of Study of Semester V b Registration and Payment of Fee for SEE
VII Semester	a Pass in Semesters III & IV (both Theory & Practical) b Regular Course of Study of Semester VI c The number of backlogs, if any, of Semesters – V & VI shall not exceed 50% of the papers prescribed for Semesters V & VI. d Registration and Payment of Fee for SEE
VIII Semester	a Regular Course of Study of Semester VII, i.e. Students have to complete both Industry Internship and RAWEP. b Registration and Payment of Fee for SEE

SUPPLEMENTARY EXAMINATIONS

Students who have failed in any paper in the semester examination will have to write the supplementary examination for that paper. Students can appear supplementary examinations for both Odd & Even Semesters, having registered and paid for the exam.

(I) At the End of ODD Semester: (a) Regular ODD Semester (Supplementary-ODD Semester, if any) and (b) Supplementary Exams for EVEN Semester to clear backlogs.

(II) At the End of EVEN Semester: (a) Regular EVEN Semester (Supplementary- EVEN Semester, if any) and (b) Supplementary Exams for I Semester to clear backlogs.

Revaluation : Students who wish to apply for revaluation of the answer scripts, can do it so, within a week of publication of results online at one go, will be accepted for revaluation only by registering the subjects and by remitting the prescribed fee.

There will be no re-evaluation of the practical examinations, Internship/ Projects/Seminars / NCCC Courses.

Students who doesnot have the access of ERP login can register and pay the prescribed fees at college office Counter within the due date.

During the process, student must apply for subsequent exams (if any) as the procedure may take some time and attend classes till the re-valuation result.

If the student fails to fulfil the promotion rules, they have to repeat the same semester in the next academic year

Transparency: There is a provision for obtaining transparency (photocopy) of the answer scripts by remitting a fee of Rs. 1000/- per Theory subject.

Non CGPA Certificate Courses: The student can enroll in Certificate Courses offered by the various departments of the College. The classes for these Certificate Courses are held before or after the regular college hours. A special fee for these courses will be prescribed by the College. Student will be registered only when the requisite fees is paid. Two certificates courses are mandatory, in order to obtain degree.

COURSE COMPLETION: In the normal course of time a candidate is

expected to complete 3- year Degree course within three years and 4-year B.Sc (Hons.) Agricultural Science & R.D course in 4-years from the date of admission.

Maximum duration for completing the course is $N + 2$, where N is the normal duration of the course.

Maximum duration for completing the course is 3 (+2) for a 3 year degree course and 4 (+2) (for a 4-year B.Sc. Agricultural Science course (under CBCS).

Medium of Instruction and Examination: Medium of Instruction and Examination is English. If for their own reasons, students write the examination in another medium, those scripts will not be valued.

SEMESTER GRADE REPORT: Semester wise Grade Reports will be issued to the registered students at the end of each Semester.

CUMULATIVE GRADE REPORT: Cumulative Grade Report will be issued to all the successful students at the end of the course.

PROVISIONAL CERTIFICATE: After successful completion of the course, a provision certificate issued by the college with the University Controller's approval and signature.

FINAL DEGREE (CONVOCATION DEGREE) : The final degree will be awarded by the Osmania University. The name of the College will also be mentioned in the Degree Certificate.

DUPLICATE GRADE REPORTS : A duplicate grade report is issued by producing police untraceable certificate along with a challan of 100 rupees for one report after obtaining a formal letter approved by Fr. Principal.

TRANSFER CERTIFICATE (T.C): Transfer Certificate (T.C) can be collected from the College Office Counter by submission no dues signatures in a form which is available at the Office Counter.

BONAFIDE CERTIFICATE: The students, who wish to obtain a bonafide certificate must register and pay the requisite fee.

MIGRATION CERTIFICATE will be issued by the parent University for the those students who got admission in the Universities other than Osmania University.

ISSUE OF TRANSCRIPTS: The examination branch issues the transcripts for the students who wish to apply for foreign & other universities for higher studies. The student has to pay Rs.50/- per copy.

SEE - Extension of time for Physically Handicapped : Physically handicapped candidates can avail themselves of time extension for various External Examinations.

Apply to the Principal in a plain paper along with medical certificates and a photo showing disability duly attested by the medical officer well in time before the Commencement of Examinations.

ADMISSION OF FOREIGN STUDENTS: Admission of foreign students into 1st year of the 3(4)-year Degree course of Loyola Academy shall be followed as per guidelines of 'the Director, University Foreign Relations Office, Osmania University'.

Graduation Day: Graduation Day, awarding Original degrees ceremony will be conducted in the College Auditorium at the end of successful completion of the course for the students, who enrol themselves for the same through a notification with the approval of Parent University i.e., Osmania University by paying prescribed fee.

Rank: At the end of the course, a rank certificate can be issued, if needed, by the College for which the student must satisfy the following:

1. Student must complete the course within the duration of the course
2. A student is considered for the rank, if he/she completes the course without writing any arrear examinations.
3. Among all the graduated students, who tops the course with highest CGPA will be considered for awarding the rank.

Fee payment: All the fees paid by the students, will be updated in the ERP within 3 working days. If it is not done so, students must immediately approach Fee counter, for further clarifications. Confirmation of Fee payments is the responsibility of the students.

IMPORTANT INSTRUCTIONS:

- 1) **For a 3 Year degree course:** Passing the first year subjects (I Year – Semester- I & II: Theory and Practical) is mandatory to be promoted to the Third year.

- 2) **For a 4 Year degree course: B.Sc (Honours)[Agriculture Science & Rural Development]**: Passing the first year subjects (I Year – Semester- I & II: Theory and Practical) is mandatory to be promoted to the Third year and Pass in Second year [Semesters III & IV] (both Theory & Practical) is mandatory to be promoted to the Fourth Year.
- 3) The number of backlogs, if any, in any year shall not exceed 50% of the papers prescribed for that year.
- 4) No re- examinations will be conducted if a student misses any External Examinations under any circumstances.
- 5) No Instant Exam will be conducted

Re-Admission/Re-joining : The Students of the following cases are eligible to re-join:

- (1) A student who did not put in the required attendance in a semester/ year of a course and thus detained.
- (2) A student who did not pass in the required number of papers and thus detained;
- (3) A student after completing a semester did not continue their studies in the next immediate semester on personal /health grounds but desired to continue his/her studies after a short break;
- (4) A student who has not registered for the examination can take re-admission in the same semester in the next academic year [without appearing for the entrance examination (applicable to students of Semester -1 only.).]
- (5) For re-joining, a student must apply in a plain paper addressed to principal and attested by the COE. After obtaining permission to re-join one has to pay the requisite fee.

Students are eligible to rejoin the course within 4 weeks from the date of commencement of the classes of that semester.

No readmission shall be made after the 4th week in a 15 week semester under any circumstances.

In this regard, no information will be sent. Students who wish to rejoin must follow the almanac of the college and re-join. It is the responsibility of the student to re-join by paying the fees as prescribed by the College.

CHANGE OF SYLLABUS: Whenever the syllabus is revised, the candidate reappearing shall be allowed for Degree examinations according to the old syllabus up to 3 attempts from the time of his/her admission.

CHOICE BASED CREDIT SYSTEM (CBCS): These Regulations shall come into force from the Academic Year 2016-2017.

Award of Grades, SGPA, CGPA:

Credit means the unit by which the course work is measured. In these Regulations one credit means one hour of teaching work or two hours of practical work per week.

Grade Letter is an index to indicate the performance of a student in a particular course (Paper). It is the transformation of actual marks secured by a student in a paper. It is indicated by a Grade letter O, A, B, C, D, E and F. There is a range of marks for each Grade Letter.

Grade Point is weightage allotted to each grade letter depending on the marks awarded in a paper.

Credit Points refer to the product of No. of credits multiplied by the Grade Point for a given paper.

Semester Grade Point Average (SGPA) refers to the performance of the student in a given semester.

SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the papers in a Semester.

Cumulative Grade Point Average (CGPA) refers to the Cumulative Grade Point Average weighted across all the semesters (6 semesters/ 8 semesters).

SGPA & CGPA : Grading System

As part of Choice-based Credit System (CBCS), Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) has been implemented from the academic year 2016- 17.

DETAILS OF AWARD OF GRADES UNDER CHOICE BASED CREDIT SYSTEM (CBCS)

Range of Marks	Grade Letter	Grade Points
85% and above	O	10
70% to 84%	A	09
60% to 69%	B	08
55% to 59%	C	07
50% to 54%	D	06
40% to 49%	E	05
Less than 40%	F	00

CALCULATION OF SGPA & CGPA:

1.	Credit Points = No. of Credits Secured X Grade Points obtained in a given paper
2	$\text{SGPA} = \frac{\text{Sum of Credit Points obtained in a Semester}}{\text{Total number of Credits in that Semester}}$
3.	$\text{CGPA} = \frac{\text{Sum of Credit Points obtained in all Semesters}}{\text{Total number of Credits in all the Semesters}}$

Note:

1. SGPA is computed only if the candidate passes in all the theory/practical papers with a minimum of 'E' Grade
2. If a candidate secures 'F' Grade in a theory/practical paper, he/she is considered to have failed in that paper.
3. *Not considered for computing SGPA. Any problem pertaining to mistakes in the declaration of results, entries in the Marks Cards or revaluation shall be referred to the Controller of Examinations in writing within 3 days of declaration of results/issuing of the Grade sheet.

GENERAL INFORMATION

COLLEGE FEE

- § The admission of the first year student is complete only on the payment of the total fee of the academic year.
- § The other (i.e. II / III / IV year) students will have to pay the semester fees in the bank before the classes resume for that particular semester and submit the challan/online transaction number (NEFT/ UTR No.) in the college office **before the commencement of the semester**, failing which their names will not be found on the nominal rolls.
- § Fees once paid will not be refunded at any cost.

Note : All the College fees are paid in the IOB, Loyola Academy branch, by way of a bank challan issued by the college office. Hence, it is illegal for any student or staff to collect any fees or raise any fund from any student or staff for any purpose or organization on the college premises or to direct the student or staff to pay any fee or to make any contribution to any organization without the explicit written permission of the Principal.

PLANET

Extension Programme is the third important limb of University Education along with teaching and research. Loyola Academy Degree & PG College in its efforts to lay stress on this aspect has undertaken an ambitious social program i.e., PLANET (Programme of Loyola Academy for Neighborhood Empowerment and Transformation). The objective of this programme is to inculcate in the students the spirit of social responsibility, besides academic excellence and spiritual growth. Even as they are encouraged to strive for acquiring more knowledge and skills through different courses, they are exposed to the stark social realities of rural and urban poor, to develop in them an attitude of deep concern for the neglected section of our society. In line with the mission of our college to mould, 'Men and Women for Others', PLANET Programme makes it mandatory for all the first year degree students to participate in social service extension activities. It is compulsory programme to be eligible to get degree.

MEDICAL CONSULTATION

A Medical Doctor, is available for consultation and general medical

checkup at the doctor's room (Room No.208, Inigo Block) on **weekdays** from 12.00-1.30 p.m. **Consultation is free** for staff and students.

PLACEMENT CELL

§ The placement cell of the college helps facilitate the placement of eligible students in various private companies that visit our campus. This is merely an additional service rendered by the college and the management of the college does not promise nor is under any obligation to secure any specific jobs either in the private or public sectors.

Placement Rules & Guidelines

Campus placement in Loyola Academy is a facility provided for interested final year students

- To groom students with competencies and employability skills to become part of top-notch companies.
- To assist the student to become self-reliant
- To enrich and enhance the knowledge, competencies and attitudes of the students
- To improve their soft skills.
- To build life skills and self-confidence through value-based education.

NOTE: Registration is not compulsory. Students who want to pursue higher studies and not interested in seeking an employment are advised not to register for placements.

A. ELIGIBILITY & PLACEMENT REGISTRATION:

1. Placement Registration is for **ONE ACADEMIC YEAR ONLY 2019-20.**
2. All students who register for placements if necessary, should also register for soft skills program/ or any other program organized by the institute.
3. All Students should compulsorily attend all the Classes conducted by Placement cell failing which will lead to cancellation of placement registration.
4. Students having backlogs are not permitted to register. Such students are advised to clear the backlogs and then register after the examinations.

NOTE: *The registration fee once paid will not be refunded under any circumstances.

B. RESUME – STUDENT PLACEMENT REGISTRATION:

1. Any information and updates of the company visits messages will be forwarded to the what's up class groups and notice boards. Students are advised to follow and check timely announcements.
2. Students are expected to follow standard resume template advised by the Placement Cell for preparing their resumes.
3. The details of the resume must be genuine, and any student found violating this, will not be permitted to apply for placements for the rest of the academic year.
4. Depending on the profile/requirements laid by the respective company, a detailed and tailored resume should be submitted within the timeline.

C. PRE-PLACEMENT TALKS (PPT):

1. Notices of the PPT's will be shared on the WhatsAppGroups and circulars will be displayed on Notice Boards well in advance.
2. The PPT attendance is compulsory. Students who register for the drive and do not attend will be strictly not allowed to sit for further drives conducted by the placement cell.
3. Students should occupy the venue 15-minutes before the PPT.
4. Students always must carry one folder with them containing Hard Board, Attested Mark sheets, Certificates, Passport Size Photos, Resume copies (minimum 2) & Stationery items.
5. Students are advised to go through the company websites to get more insight about the company and judge their suitability to the job before enrolling their name.
6. Any queries regarding salary break-up, job profile, place of work, bond details etc. must be clarified with the company officials during the Pre-Placement Talk (PPT) only. The interaction with the representatives of the companies should be in a very professional way.
7. Students who registered before PPT but found the job not suitable to their profile, they can voluntarily drop from that company's selection process after the PPT but not during the subsequent phases of their selection.

8. A student who applies and gets shortlisted is bound to go through the entire selection process unless rejected midway by the company. Any student who withdraws deliberately in the middle of a selection process will be disallowed from placement for the rest of the academic year and it could lead to strict disciplinary action by the Institute.
9. Students must be formally dressed whenever they participate in any interaction with company representatives. The Placement Officer has the right to refuse permission to a student to attend the selection process / PPT, if they are not formally dressed.
10. Wearing Students identity cards is mandatory during placement process.
11. Students are not allowed to contact Company / HR Delegates directly for any reason. If they have anything, they must first contact the Placement Officer.

D. PLACEMENT PROCESS:

1. Late comers for the PPT's / Aptitude Test / Group Discussion / Interview will not be allowed to appear for the selection process.
2. Students should maintain discipline and show ethical behavior in every action they take during the placement process. Any student found violating will be disallowed from the placements for the rest of the academic year.
3. Mobile phones are strictly not allowed inside halls during the online/ written test.
4. Students found cheating or misbehaving in the selection process (PPT / Test / GD / Interview) will be disallowed from the placements for the rest of the academic year.

E. JOB OFFERS:

NOTE: Each student is eligible for only one job offer.

1. Every student who is selected by a company is out of placement thereafter and will not allowed for subsequent drives.
2. The students should inform the acceptance of offer within 48 hours (on the day following of the release of offer).
3. In case of students who go for higher studies and hence decide not to

join the company, should send an apology mail to the company at the earliest with the copy to Placement Office.

4. If any student directly gets offer letter from the company representative a copy of the same need to be submitted to the placement cell.
5. Students after joining organization, wants to leave the company for any compelling reasons, the same must be intimated to the company HR/ Reporting Manager and fulfil the required exit formalities and then get relieved with dignity.

Student violating any of the above-mentioned rules and regulations or found indulging in any act of indiscipline/mis behavior is liable for strict disciplinary action, as per the rules and regulations of the Institution.

B.Sc. (Hons) Agri. Sci. & RD

- § The students of B.Sc. (Hons) Agricultural Science & Rural Development (VII Semester) will follow the rules regarding **Industry Internship** and **RAWEP** (Rural Agricultural Work Experience Programme) as articulated in the manual on Industry Internship and RAWEP in the syllabus copy.
- § B.Sc. (Hons) Agricultural Science & Rural Development course is recognized by Osmania University under UGC, New Delhi, but not equivalent to B.Sc. Agriculture of PJTSAU, Hyderabad /ANGRAU, Guntur / any State Agricultural Universities, as the admissions are not done through EAMCET. This course does not come under Indian Council of Agricultural Research (ICAR), New Delhi.
- § There will be a major hike in the college fees in the fourth year B.Sc. (Hons) Agri.Science & Rural Development, as the fourth year course is un-aided / self-financed.
- § The fourth year B.Sc. (Hons) Agricultural Science & Rural Development students should have cleared the seventh semester fees in order to be eligible for industry Internship Presentation and RAWEP.

ATTENDANCE

- § Although the University prescribes a minimum of 75% of attendance, this college insists on regular attendance in all classes. Hence, no one should be absent from class except for genuine reasons and with prior leave.

- § Students should check their attendance in ERP on a day-to-day basis.
- § Students can directly check their attendance on the student's portal.

INFORMATION KIOSK NOTICES & CIRCULARS

- § Students are to regularly read the notices and circulars displayed in the **Information Kiosk** and other notice boards, regarding various matters such as examinations, fee payments, scholarship, extra and co-curricular activities, etc. Students will be solely responsible for their failure to follow the instructions given in the notices and circulars and adhere to the given schedule.
- § Students are advised to visit the information kiosk regularly for all important updates regarding the curriculum, notices and extra-curricular activities.

CERTIFICATES

01. A student (past or present) desiring to obtain a certificate (transfer, conduct, study, age, etc.) shall apply for it in the prescribed form available in the College Office.
02. To obtain any certificate the student needs to apply 48 hours in advance.
03. Application for certificates should be addressed to the Principal.
04. The annual certificates of attendance and progress required for the End-Semester Examination will not be issued unless:
 - a) The Principal is satisfied with the student's progress and conduct.
 - b) The student has attended three-fourths of the total working days in the academic year.

GENERAL NORMS

DISCIPLINE/PUNCTUALITY

- § Students are expected to be punctual in attending all classes, especially, the First Hour in the morning and the Fourth Hour in the afternoon.
- § Attendance is taken at the beginning of each hour
- § No one is allowed to enter the class after the second bell.
- § If a student reaches after the class begins, he/she should stay in the library for the rest of the period and attend the next class.
- § All lecturers are expected to strictly enforce this rule.

CLASS ROOM CONDUCT

- § Do not loiter anywhere on the College Campus during the class hours.
- § Do not transact any work in the College Office during the class hours.
- § Do not go to the canteen during the class hours or hang around the canteen unnecessarily after 4.00 p.m.
- § Do observe strict silence in the class after the second bell. Boys & girls are expected to be seated in the classroom separately.

CODE OF BEHAVIOUR AND CAMPUS CULTURE

- § Use English as a medium of communication on the campus.
- § The Government and the University have issued detailed instructions with regard to the banning of any sort of RAGGING on the College campus by any student. LOYOLA ACADEMY, right from the beginning, has enforced this ban on ragging or any type of intimidation with severe sanctions attached. Instant dismissal is the usual punishment for any offender in this regard.
- § Smoking, drinking or taking drugs on the College campus are strictly forbidden. Any violation of this rule will be viewed very seriously and appropriate penal action will be taken against the offender/s. Any student found drunk inside the campus at any time of the day or night, will be dismissed from the college.
- § No one should spoil the name of the staff or the officials or the institution or fellow students on the social network websites such as Face Book, Whatsapp, Twitter, Viber, Orkut etc. If any one does so, legal action will be taken against the culprit based on cyber laws.

- § Students should not get involved in politics and hold membership in political student unions.
- § By order of the Supreme Court, the students are prohibited from using their mobile phones on the campus. No student is permitted to use any electronic gadgets like MP3, IPOD, etc on the campus.
- § All vehicles (Scooters, Motorbikes, Mopeds, Cycles, etc.,) should be parked only in the parking lot near the main gate. Pleasure riding on the campus is strictly forbidden.

DO'S:

- ✓ Respect yourself and carry yourself with dignity. Be gentle and pleasant with fellow students. Be well-mannered towards all.
- ✓ Greet the staff with a smile, Treat one another with reverence. Get constant guidance from your Mentors.
- ✓ Respect lawful Authority: Management and Staff, Parents and Civil Authority.
- ✓ Wear your Identity Card in the campus at all times. Loss of Identity Card should be reported to the college authorities immediately. Bring the hand book daily to the College.
- ✓ Be regular and punctual to all the classes and labs. Be seated in your classroom immediately after the first bell both in the morning and the afternoon sessions.
- ✓ Inculcate the habit of exercising and playing any particular indoor or outdoor game every day after the College hours.
- ✓ Be studious in your studies and work hard to fulfill your dreams. Clarify your doubts that very day from your lecturers/friends before you leave the campus.
- ✓ Maintain an absolute, attentive silence in the classroom/lab during class hours, except when you ask some intelligent questions!
- ✓ Form like minded groups among yourselves to discuss, read or clarify doubts during your spare time.
- ✓ Take care of your own belongings. Hand over lost articles to the Principal/Vice principal.
- ✓ Park your vehicles only in the place allotted for the purpose.
- ✓ Save water and electricity. Close taps after using them. When you leave the classrooms or labs, switch off lights and fans.
- ✓ Keep the classroom and the college campus clean.

- ✓ Make Loyola Academy Campus an Eco-friendly one.
- ✓ Be noble in your dealings and help others in their need.
- ✓ Maintain punctuality and regularity.
- ✓ Use the garbage disposal bins for papers or plastic containers.

MALPRACTICE DURING EXAMINATION

§ Indulging in any malpractice or deviating from the rules & regulations of examinations will amount to serious consequences/cancellation of the papers during examinations.

STUDENT COUNCIL AND CLASS LEADERS

- ✓ Student Council members and class leaders are appointed by the College Authorities based on their loyalty, regularity, dedication, academic performance, eloquence, presence of mind and willingness to serve and participate in College activities.
- ✓ **Student Council Members** must be diligent and exhibit utmost responsibility in discharging their valuable services for all the College programmes conducted throughout the academic year.
- ✓ They shouldn't indulge in any power or politics while serving the College.
- ✓ They should have the attitude of Servant Leadership qualities.
- ✓ They shall use their creative knowledge in visualizing and adopting new trends, for the better growth of the College.
- ✓ They shall foresee, plan and organize the events with the best of their capabilities. In organizing any event or programme they should seek the support and guidance of their staff members, appointed for that particular event.

Class Leaders are the immediate representatives of all the concerned of the class lecturers.

- § They should take the responsibility of maintaining discipline in the class during the absence of the class lecturer.
- § They should notify to the class in-charge those students who are regularly irregular to the class.
- § They should bring to the notice of the class in-charge any kind of misbehavior/ disobedience/willful negligence of duties of any student in the class.

- § They represent the class for major activities that take place in the college.
- § They should take care of the furniture of the class and if there is any damage or repair it should be brought to the notice of the class in-charge / principal/ vice principal.
- § They should spot out any delinquent/erring student in the class and bring to the notice of the authorities.

MAJOR MIS-CONDUCT

- § Any act subversive of discipline or good behaviour on the premises or outside the premises, if it affects the discipline or administration of the College/Hostel or has a bearing on their smooth and efficient working, or their reputation.
- § Organizing, holding, attending or taking part in any meeting, exhibition, sticking or distributing any handbills, notices, leaflets, booklets, pamphlets or posters on the premises without prior written permission of the management.
- § Holding a meeting without permission, staging or participating in demonstration, shouting, coercing others to join in group action within the premises or its immediate vicinity.
- § Participating in any illegal strike or stay-in-strike or abetting, inciting, instigating or acting in furtherance of a strike or stay-in-strike on the campus or / and within the radius of 100 mts of the premises of the Institution.
- § Squatting or remaining within the premises with a view to intimidate or coerce or threaten the management or its officials or staff.
- § Engaging in any act or conduct within the premises which is likely to endanger the life or safety of any management, superior, co-staff, students, visitors or others.

DRESS CODE

- § Students should wear formal dress to attend classes in the college.
- § Wearing of casual dresses like collarless T-Shirts, collared T-Shirts with images or words on them, sleeveless tops, short skirts and tight pants must be avoided.

- § For boys, wearing ear rings/chin/nose studs/ hand bracelets / long hair are strictly prohibited.
- § Any kind of sleeveless top/shirt is not allowed.
- § For girls, wearing skirts should be well below the knee length.
- § Loud hair colours and extreme hair styles for boys and girls are strictly prohibited.
- § Any alphabets/letters/captions written either on the dress/sweaters or on college bags should be avoided.

STUDENT IDENTITY CARDS

- § Students should wear their identity cards while they are on the campus. It is used to identify the student to borrow books from the library, attending college functions, writing examinations, collecting certificates etc.
- § The ID card must not be passed on to any person for their use.
- § If the ID card is lost, the Vice Principal should be informed immediately and a new ID card is issued on prescribed payment in the bank.

LEAVE OF ABSENCE

- § Those who abstain from class/es for some genuine reason should submit a LEAVE LETTER duly signed by their parent/warden, preferably before they avail their leave or as soon as they return to attend classes. Due permission must be obtained from either Fr. Principal / Fr. Vice-Principal / Block-in-charge before they attend class.
- § In case of a medical problem, a medical certificate signed by a registered medical practitioner with the **registration number** has to be submitted immediately after the student recovers and returns to the college.

PARENT-TEACHER INTERACTION

- § Parents are encouraged to interact with the faculty regularly regarding their ward's attendance, performance or any other related issue.

SUGGESTIONS / COMPLAINTS

- § Students can drop their suggestions / complaints about any aspect of the college, in the complaint box placed next to the Principal's

office with their name and roll number. Strict confidentiality will be maintained and their identity will not be disclosed.

CYBER WORLD

- § An on-campus internet café is open for all students and staff to access the internet.

Wi-Fi

- § Wi-Fi facility is available on the campus for ICT presentation and other related activities. Students are expected to register themselves with their UID and e-mail ID as in ERP.

ACADEMIC PARTNERSHIP & COLLABORATION

MOUs with Colleges in India

- § Loyola College, Chennai
- § St. Xavier's College, Kolkatta
- § St. Xavier Institute of Communication, Mumbai
- § St. Joseph's College of Commerce &
St. Joseph's College of Arts & Science, Bangalore.

MOUs with Foregin Universities

- § California Baptist University, Riverside, Los Angeles, USA
- § Xavier University, Ateneo De Cagayan, Cagayan De Oro City, Philippines.

MOUs with Other Institutions

- § National Institute of Rural Development (NIRD)
- § National Small Industrial Corporation (NSIC)
- § Association of Chartered Certified Accountants (ACCA)
- § Tata Consultancy Services (TCS)

GENERAL RULES OF THE LIBRARY

01. Strict silence must be observed in the Library and the Reading Room.
02. To borrow books from the Library, an application must be made prior to borrowing books from the issue counters.
03. Books will be issued only on presentation of the identity card of the student on which his/her photograph and signature has been attested.
04. Borrowing on other's identity cards is not allowed and their library membership will be cancelled if found guilty of the same.
05. No one is allowed to sub-lend the library books which he/she has borrowed.
06. For I & II year students, a maximum of three books and for the final year students, a maximum of four books at a time will be allowed.
07. The borrower will be held responsible for loss, exchange or damage done to the books which he/she borrows and in case of loss of the book, he/she has to replace the new and latest book of that title, after reporting to the Librarian.
08. The borrower should not mark with pencil or pen on the pages of the book. Before leaving the library-counter, the student must carefully check the books issued to him/her. If any damage is noticed, it must be reported to the Librarian at once, lest the student be held responsible for it later.
09. The loss of a library book should be immediately reported to the Librarian.
10. Books must be returned to the library on or before the due date stamped on them. If not, an over-due charge of 2 Rs. per day will be collected from the defaulter.
11. No books will be issued to those who have not cleared their over-due charges in full.
12. The library hours are 9 a.m. to 5 p.m.

ACADEMIC CALENDAR 2020 - 2021

JUNE - 2020

Date	Day	Day Order	Details
1	Mon		
2	Tue		Telangana State Formation day
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun		
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	Sun		
15	Mon		
16	Tue		
17	Wed		
18	Thur		
19	Fri		
20	Sat		
21	Sun		
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun		
29	Mon		
30	Tue	I	Classes begin for III & V Semester Students

JULY - 2020

1	Wed	II	
2	Thu	III	
3	Fri	IV	
4	Sat	V	
5	Sun		
6	Mon	VI	
7	Tue	I	
8	Wed	II	
9	Thu	III	
10	Fri	IV	
11	Sat	—	SECOND SATURDAY
12	Sun		
13	Mon	V	
14	Tue	VI	
15	Wed	I	
16	Thu	II	
17	Fri	III	
18	Sat	IV	
19	Sun	—	
20	Mon	—	BONALU
21	Tue	V	
22	Wed	VI	
23	Thu	I	
24	Fri	II	
25	Sat	III	
26	Sun	—	
27	Mon	IV	
28	Tue	V	
29	Wed	VI	
30	Thu	I	
31	Fri	—	FEAST OF ST. IGNATIUS OF LOYOLA

AUGUST - 2020

1	Sat	—	BAKRID
2	Sun	—	
3	Mon	—	RAKHI POURNAMI
4	Tue	II	
5	Wed	III	
6	Thu	IV	
7	Fri	V	
8	Sat	—	SECOND SATURDAY
9	Sun	—	
10	Mon	VI	
11	Tue		SRI KRISHNA ASHTAMI
12	Wed	I	
13	Thu	II	
14	Fri	III	
15	Sat	—	INDEPENDENCE DAY
16	Sun	—	
17	Mon	IV	
18	Tue	V	
19	Wed	VI	
20	Thu	I	
21	Fri	II	
22	Sat	—	VINAYAKA CHAVITHI
23	Sun	—	
24	Mon	III	
25	Tue	IV	
26	Wed	V	
27	Thu	VI	
28	Fri	I	
29	Sat	II	
30	Sun	—	MOHARRUM
31	Mon	III	

SEPTEMBER - 2020

1	Tue	IV	
2	Wed	V	
3	Thu	VI	
4	Fri	I	
5	Sat	II	
6	Sun	—	
7	Mon	III	
8	Tue	—	FEAST OF OUR FIRST LADY OF HEALTH
9	Wed	IV	
10	Thu	V	
11	Fri	VI	
12	Sat	I	
13	Sun	—	
14	Mon	II	
15	Tue	III	
16	Wed	IV	Final Sem theory - Exams begin
17	Thu	V	
18	Fri	VI	
19	Sat	I	
20	Sun	—	
21	Mon	II	
22	Tue	III	
23	Wed	IV	
24	Thu	V	SEE Theory (Odd/Even Sem) Suppl. begins
25	Fri	VI	
26	Sat	I	
27	Sun	—	
28	Mon	II	
29	Tue	III	
30	Wed	IV	Orientation & Commencement of Class for I-Semester Students

OCTOBER - 2020

1	Thu	V	
2	Fri	—	GANDHI JAYANTHI
3	Sat	VI	
4	Sun	—	
5	Mon	I	
6	Tue	II	
7	Wed	III	SEE Practicals Ends (Out going batch)
8	Thu	IV	
9	Fri	V	
10	Sat	VI	
11	Sun	—	
12	Mon	I	
13	Tue	II	
14	Wed	III	
15	Thu	IV	
16	Fri	V	Weekly Test
17	Sat		
18	Sun	—	
19	Mon		
20	Tue		
21	Wed	—	
22	Thu		
23	Fri		
24	Sat		
25	Sun	—	
26	Mon	—	VIJAYA DASAMI
27	Tue		
28	Wed		
29	Thu		
30	Fri		
31	Sat		

NOVEMBER - 2020

1	Sun	—	
2	Mon	VI	
3	Tue	I	
4	Wed	II	
5	Thu	III	
6	Fri	IV	SEE-Theory II & IV Semesters begin
7	Sat	V	
8	Sun	—	
9	Mon	VI	
10	Tue	I	
11	Wed	II	
12	Thu	III	
13	Fri	IV	Special Exam-Covid19 (SEE) Outgoing batch begins
14	Sat	V	
15	Sun	—	
16	Mon	VI	
17	Tue	I	
18	Wed	II	
19	Thu	III	
20	Fri	IV	
21	Sat	V	
22	Sun		
23	Mon	VI	
24	Tue	I	Regular Practicals / Suppl. Theory Exams begin
25	Wed	II	
26	Thu	III	
27	Fri	IV	
28	Sat	V	
29	Sun	—	
30	Mon	—	GURUNANAK JAYANTHI

DECEMBER - 2020

1	Tue	—	GHMC ELECTION DAY (Holiday)
2	Wed	VI	
3	Thu	I	
4	Fri	II	
5	Sat	III	
6	Sun	—	
7	Mon	IV	
8	Tue	V	
9	Wed	VI	
10	Thu	I	
11	Fri	II	
12	Sat	III	
13	Sun	—	
14	Mon	IV	SEE Practical Exams - Ends
15	Tue	V	
16	Wed	VI	
17	Thu	I	
18	Fri	II	
19	Sat	III	
20	Sun	—	
21	Mon	IV	
22	Tue	V	
23	Wed	VI	CHRISTMAS CELEBRATION
24	Thu	—	CHRISTMAS VACATION BEGINS
25	Fri	—	CHRISTMAS
26	Sat	—	BOXING DAY
27	Sun	—	
28	Mon		
29	Tue		
30	Wed		
31	Thu		

JANUARY - 2021

1	Fri	—	NEW YEAR DAY
2	Sat	—	HOLIDAY
3	Sun	—	
4	Mon	I	
5	Tue	II	Mid-Semester Exams
6	Wed	III	Mid-Semester Exams
7	Thu	IV	Mid-Semester Exams
8	Fri	V	
9	Sat	VI	
10	Sun	—	
11	Mon	I	Mid-Semester Exams
12	Tue	II	Mid-Semester Exams
13	Wed	—	BHOGI
14	Thu	—	MAKARA SANKRANTHI
15	Fri	III	Mid-Semester Exams
16	Sat	IV	
17	Sun	—	
18	Mon	V	Weekly Test (I Sem-UG)/final Pract Exam (2) Classes / P.F.
19	Tue	VI	Weekly Test (I Sem-UG)/final Pract Exam (2) Classes / P.F.
20	Wed	I	Autonomous Renewal Peer Team Visit
21	Thu	II	Autonomous Renewal Peer Team Visit
22	Fri	III	Weekly Test (I Sem-UG)/final Pract Exam (2) Classes / P.F.
23	Sat	IV	Weekly Test (I Sem-UG)/final Pract Exam (2) Classes / P.F.
24	Sun	—	
25	Mon	V	Practical/III Semester/PF / Final
26	Tue	—	REPUBLIC DAY
27	Wed	VI	Practical/III Semester/PF / Final
28	Thu	I	Practical/III Semester/PF / Final
29	Fri	II	Practical/III Semester/PF / Final
30	Sat	III	Practical/III Semester/PF / Final Registration & Payment of Fee for SEE begins
31	Sun	—	

FEBRUARY - 2021

1	Mon	IV	III Sem-GE/PF/Final Pract
2	Tue	V	III Sem-GE/PF/Final Pract
3	Wed	VI	II Sem-Class Orientation Classes / Practicals
4	Thu	I	
5	Fri	II	
6	Sat	III	
7	Sun	—	
8	Mon	IV	
9	Tue	V	
10	Wed	VI	Last date for Registration & Payment of Fee without fine
11	Thu	I	
12	Fri	II	Pre-final Theory Examinations (I,III,V,Sem)
13	Sat	III	”
14	Sun	—	
15	Mon	IV	Last date for Registration & Payment of Fee with fine
16	Tue	V	”
17	Wed	VI	”
18	Thu	I	”
19	Fri	II	”
20	Sat	III	”
21	Sun	—	
22	Mon	IV	”
23	Tue	V	CIA
24	Wed	VI	SEE Theory I, III, V (Reg/Sup)
25	Thu	I	”
26	Fri	II	”
27	Sat	III	”
28	Sun	—	

MARCH - 2021

1	Mon	IV	SEE Theory (I, III, V) Reg / Sup.
2	Tue	V	"
3	Wed	VI	"
4	Thu	I	"
5	Fri	II	"
6	Sat	III	"
7	Sun	—	
8	Mon	IV	
9	Tue	V	
10	Wed	VI	
11	Thu	—	MAHA SHIVARATHRI
12	Fri	I	
13	Sat	II	
14	Sun	—	
15	Mon	III	Even Semester classes begin
16	Tue	IV	
17	Wed	V	
18	Thu	VI	
19	Fri	I	
20	Sat	II	Orientation and Training for the new staff
21	Sun	—	
22	Mon	III	
23	Tue	IV	
24	Wed	V	
25	Thu	VI	
26	Fri	I	
27	Sat	II	
28	Sun	—	
29.	Mon	—	HOLI
30	Tue	III	
31	Wed	IV	

APRIL - 2021

1	Thu	V	
2	Fri	—	GOOD FRIDAY
3	Sat	VI	
4	Sun	—	EASTER
5	Mon	—	BABU JAGJIVANRAM JAYANTHI
6	Tue	I	
7	Wed	II	
8	Thu	III	
9	Fri	IV	
10	Sat	V	Orientation and Training for the new staff
11	Sun	—	
12	Mon	VI	Parent-Teacher Meeting
13	Tue	—	UGADI
14	Wed	—	DR. B.R. AMBEDKAR JAYANTHI
15	Thu	I	Weekly Test II, IV, VI & VIII
16	Fri	II	Weekly Test II, IV, VI & VIII
17	Sat	III	Weekly Test II, IV, VI & VIII
18	Sun		
19	Mon	IV	Weekly Test II, IV, VI & VIII (AG)
20	Tue	V	
21	Wed	—	SRIRAMA NAVAMI
22	Thu	VI	
23	Fri	I	
24	Sat	II	
25	Sun	—	
26	Mon	III	Registration and Payment of Exam Fee begins
27	Tue	IV	
28	Wed	V	Mid Sem
29	Thu	VI	Mid Sem
30	Fri	I	Mid Sem

MAY - 2021

1	Sat	II	Mid Sem
2	Sun	—	
3	Mon	III	
4	Tue	IV	
5	Wed	V	
6	Thu	VI	
7	Fri	I	Last date for Registration & Payment of Exam Fee
8	Sat	II	
9	Sun	—	
10	Mon	III	
11	Tue	IV	
12	Wed	V	Parent-Teacher Meeting
13	Thur	VI	Last date for Registration & Payment of Exam Fee (with fine)
14	Fri	—	RAMZAN
15	Sat	—	Following day of RAMZAN
16	Sun	—	
17	Mon	I	Orientation and Training for the Staff
18	Tue	II	
19	Wed	III	
20	Thu	IV	Practical Examinations begin
21	Fri	V	
22	Sat	VI	Last date for submission of Weekly/Mid Marks
23	Sun	—	
24	Mon	I	
25	Tue	II	
26	Wed	III	
27	Thu	IV	
28	Fri	V	
29	Sat	VI	Last date for submission of Assignment & Viva Marks
30	Sun	—	
31	Mon	I	

JUNE - 2021

1	Tue	II	Last date for submission of Project/Viva/Internship Marks
2	Wed	III	Telangana State Formation Day
3	Thu	IV	Pre-final Theory Examination
4	Fri	V	"
5	Sat	VI	"
6	Sun	—	
7	Mon	I	"
8	Tue	II	"
9	Wed	III	"
10	Thu	IV	"
11	Fri	V	"
12	Sat	VI	CIA
13	Sun	—	
14	Mon	I	SEE Theory Examination Begins
15	Tue	II	"
16	Wed	III	"
17	Thu	IV	"
18	Fri	V	"
19	Sat	VI	"
20	Sun	—	
21	Mon	I	"
22	Tue	II	"
23	Wed	III	"
24	Thu	IV	"
25	Fri	V	SEE - Supplementary (I, III & V)
26	Sat	VI	"
27	Sun	—	
28	Mon	I	"
29	Tue	II	"
30	Wed	III	"

JULY - 2021

1	Thu	IV	
2	Fri	V	
3	Sat	VI	
4	Sun		
5	Mon	I	
6	Tue	II	
7	Wed	III	
8	Thu	IV	
9	Fri	V	
10	Sat	VI	
11	Sun		
12	Mon	I	
13	Tue	II	
14	Wed	III	
15	Thu	IV	
16	Fri	V	
17	Sat	VI	
18	Sun		
19	Mon	I	
20	Tue	II	
21	Wed	—	BAKRID
22	Thu	III	
23	Fri	IV	
24	Sat	V	
25	Sun		
26	Mon	VI	
27	Tue	I	
28	Wed	II	
29	Thu	III	
30	Fri	IV	
31	Sat	—	FEAST OF ST. IGNATIUS OF LOYOLA

AUGUST - 2021

1	Sun	—	
2	Mon	—	BONALU
3	Tue	V	
4	Wed	VI	
5	Thu	I	
6	Fri	II	
7	Sat	III	
8	Sun	—	
9	Mon	IV	
10	Tue	V	
11	Wed	VI	
12	Thu	I	
13	Fri	II	
14	Sat	III	
15	Sun	—	INDEPENDENCE DAY
16	Mon	IV	
17	Tue	V	
18	Wed	VI	
19	Thu	—	MOHARRUM
20	Fri	I	
21	Sat	II	
22	Sun	—	RAKHI POURNAMI
23	Mon	III	
24	Tue	IV	
25	Wed	V	
26	Thu	VI	
27	Fri	I	
28	Sat	II	
29	Sun	—	
30	Mon	III	
31	Tue	—	JANMASTAMI

Name: _____

Class:

UID No.:

[illegible]

N.B.: Reason for taking leave must be mentioned and signed by the Parent/Guardian when the student returns to classes.

GATE PASS (Odd Semester)

Name: _____ Class : _____ UID No.: _____

Date	Reason	Time Out	Time In	Sign.of V.P / B.I	
				Out	In

N.B.: Reason for taking Gatepass must be mentioned and obtain the signature of V.P/B.I.

GATE PASS (Even Semester)

Name: _____ Class : _____ UID No.: _____

Date	Reason	Time Out	Time In	Sign.of V.P / B.I	
				Out	in

N.B.: Reason for taking Gatepass must be mentioned and obtain the signature of V.P/B.I.

LOYOLA ACADEMY DEGREE & PG COLLEGE

Application for Leave of Absence

Date: _____

Day Scholar / Hosteller: _____ Boy / Girl: _____

Name of the Student: _____

Dept. _____ Class _____ Roll / UID No.: _____

Reason for applying for leave: _____

Absent on (dates) : _____ Hours : _____

No. of days of absence so far: This week: _____

This month: _____ This semester: _____

In this semester my attendance (percentage) _____ as on (date) _____

Name of the Parent/Guardian: _____

Contact number of the Parent/Guardian: _____

Present Residential address: _____

Permanent Address: _____

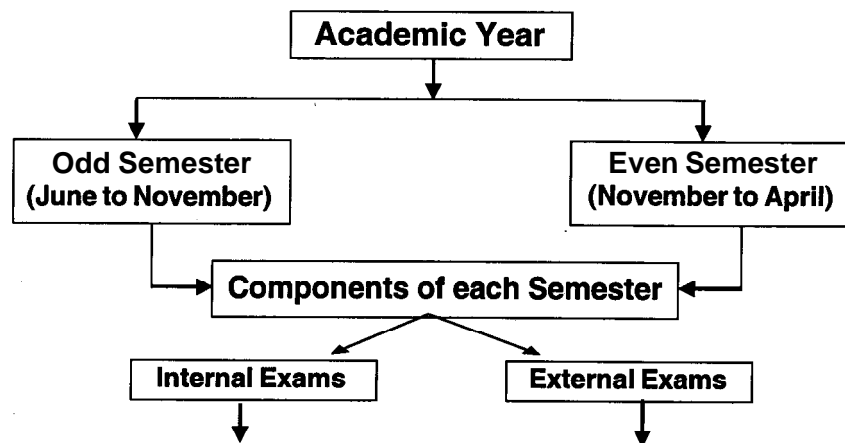
I am aware that a minimum of 75% of attendance is required for eligibility to appear for Semester End Examinations (SEE).

Signature of the Parent/Guardian

Signature of the Student

Note : a) In case of a sick leave for 3 or more days, please attach a copy of the doctor's prescription and a medical certificate duly signed by a registered medical practitioner. No sick leave of more than 3 days would be granted without a medical certificate and a copy of the prescription.

b) A student with attendance of 65% to 74% (due to grave illness/ serious accident) is eligible for condonation by on medical grounds.



CIA Components (Theory):		
Components	Marks (100)	Marks (40)
1) Weekly test (50min)	15	06
2) Mid-Semester (2hrs)	25	10
3) Pre-final Exam (3hrs)	40	16
4) Assignment	05	02
5) Viva/Seminar	05	02
6) Attendance	10	04
Total	100	40

100 will be converted into 40 as per CIA Weighting.

Attendance Marks			
Minimum attendance required to be eligible for SEE : 75% (attendance marks are zero).			
Percentage	Marks	Percentage	Marks
75.1 to 77.5	01	87.6 to 90.0	06
77.6 to 80.0	02	90.1 to 92.5	07
80.1 to 82.5	03	92.6 to 95.0	08
82.6 to 85.0	04	95.1 to 97.5	09
85.1 to 87.5	05	97.6 to 100	10

CIA Components for all UG courses (Practical):	
Component	Marks
1) Attendance	05
2) Observation / record book	05
3) Practical skills acquired	10
4) Pre-final Practical (3 hours)	20
Total Marks for CIA	40

Min. pass % for CIA is 40% (theory + practical)

SEE Components	
Component	Max. Marks
1) Theory	60
2) Practical	60
Minimum Pass Marks	
Theory	40% (24/60)
Practical	50% (30/60)

Overall / Aggregate Minimum Pass Marks:

- Theory (CIA + SEE) : 40%
 - Practical (CIA + SEE) : 40%
- (Minimum of E-Grade)**

(Applicable to the students enrolling from 2016-17)

ELIGIBILITY FOR CAMPUS PLACEMENT

- Minimum 60% in X Class, Inter & Degree (considered up to II/II, for Agri. students up to III/II)
- Only final year students are eligible
- There should not be any backlogs in I & II year
- In case of Agricultural Students, there should not be any backlogs in I, II & III year

DAILY TIME TABLE (ODD SEMESTER)

Hour	1	2	3	LUNCH : 12.15 p.m. to 01.00 p.m.			4	5	6
Time	09.30 a.m. 10.25 a.m.	10.25 a.m. 11.20 a.m.	11.20 a.m. 12.15 p.m.				01.00 p.m. 01.55 p.m.	01.55 p.m. 02.50 p.m.	02.50 p.m. 03.45 p.m.
DAY - I									
DAY - II									
DAY - III									
DAY - IV									
DAY - V									
DAY - VI									

DAILY TIME TABLE (EVEN SEMESTER)

Hour	1	2	3	LUNCH : 12.15 p.m. to 01.00 p.m.			4	5	6
Time	09.30 a.m. 10.25 a.m.	10.25 a.m. 11.20 a.m.	11.20 a.m. 12.15 p.m.				01.00 p.m. 01.55 p.m.	01.55 p.m. 02.50 p.m.	02.50 p.m. 03.45 p.m.
DAY - I									
DAY - II									
DAY - III									
DAY - IV									
DAY - V									
DAY - VI									

ADMIT/ EXIT PERMISSION CHART- 2020-2021

ROLL NO:..... DEPARTMENT:.....

DATE	TIME	SIGN
01-01-2021		
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DATE	TIME	SIGN
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ADMIT/ EXIT PERMISSION CHART- 2020-2021

ROLL NO:..... DEPARTMENT:.....

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ADMIT/ EXIT PERMISSION CHART- 2020-2021

ROLL NO:..... DEPARTMENT:.....

DATE	TIME	SIGN
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DATE	TIME	SIGN
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30-06-2021		

NOTES

NOTES

I, III, V & VII Semesters Examination Almanac 2020-2021

S.No.	DATE	NAME OF THE EXAM
ODD Semester		
1	16-18 Oct. 2020	Weekly Test (III & V Sem)
2.	18-25 Jan 2021	I Sem
	5-15 Jan, 2021	Mid Semester Exams I, III & V Sem
		Prefinal Practicals V Sem
1.	18-23 Jan, 2021	III Sem
2.	25 Jan - 2 Feb, 2021	I Sem
3.	3-11 Feb, 2021	
		Final Practicals V Sem
1.	18-23 Jan, 2021	III Sem
2.	25 Jan - 2 Feb, 2021	I Sem
3.	3-11 Feb, 2021	
		Pre-final Theory (Except for AG) I, III, V CIA / Issue of H.T.
1.	12-19 Feb, 2021	
2.	23 Feb, 2021	
		SEE (Theory/Supplementary) I, III, V, & IV, VI
1.	24 Feb 2021 onwards	
		SEE Theory (Supplementary) II, Semester
1.	17th March, 2021	
II, IV, VI & VIII Semesters		Examination Almanac 2020- 21
S.No.	DATE	NAME OF THE EXAM
Even Semester		
1	15-18 Apr, 2021	Weekly Test (III, IV, VI & VIII)
	28 Apr - 1 May, 2021	Mid Semester Exams II, IV, VI & VII
		Prefinal / final Practicals
1.	20 May-2 June, 2021	
		Prefinal Theory Examinations
1.	3-11 June, 2021	
2.	12 June, 2021	CIA
		SEE Theory II, IV, VI & VIII / Supp. I, III & V (Sem)
1.	14 June-3 July, 2021	

* Schedules are tentative only.

* Any change in the Examination schedules, will be intimated through notice/sms.

FEW JESUIT HIGHER EDUCATION INSTITUTIONS IN INDIA

1. Andhra Loyola College, Vijayawada, Andhra Pradesh (Estd. 1954)
2. Loyola College, Chennai, Tamil Nadu (Estd. 1925)
3. St. Aloysius College, Mangalore, Karnataka (Estd. 1880)
4. St. Joseph's College, Thirucharapalli, Tamil Nadu (Estd. 1844)
5. St. Joseph's College (Arts, Commerce & Science), Bangalore, Karnataka (Estd. 1882)
6. St. Xavier's College, Ahmedabad, Gujarat (Estd. 1955)
7. St. Xavier's College, Mumbai (Estd. 1869)
8. St. Xavier's College, Kolkata (Estd. 1860)
9. Xavier University, Bhubaneswar, Orissa (Estd. 2013)
10. Xavier Labour Relations Institute (XLRI), Jamshedpur, Jharkhand (Estd. 1949)

FEW JESUIT ALUMNI IN INDIA

1. Dr. Abdul Kalam, Former President of India (St. Joseph's College, Tamil Nadu)
2. Mr. Viswanathan Anand, Indian Chess Grand Master (Loyola College, Chennai)
3. Mr. Jyoti Basu, Former CM, West Bengal (St. Xavier's Collegiate School)
4. Dr. Rabindranath Tagore, Poet, Philosopher, and Scholar (St. Xavier's College, Calcutta).
5. Mr. Sabeer Bhatia, Founder of Hotmail (St. Joseph's College, Bangalore, India)
6. Mr. Rahul Dravid, Former Indian Cricketer (St. Joseph's College of Commerce, Bangalore)
7. Mr. Sourav Ganguly, Former Indian Cricket Captain (St. Xavier's, Kolkata)
8. Dr. Zakir Hussain, Indian Musician (St. Xavier's College, Mumbai)
9. Mr. Lakshmi Mittal, Businessman and Industrialist (St. Xavier's College, Calcutta)
10. Mr. Narasimhan Ram, Editor in Chief of The Hindu (Loyola College, Chennai)
11. Dr. R. Venkataraman, Former President of India (Loyola College, Chennai)
12. Mr. Joseph Vijay, Tamil Actor (Loyola College, Chennai)
13. Mr. Surya, Tamil Actor (Loyola College, Chennai)
14. Mr. P. Chidambaram, Former Union Finance Minister (Loyola College, Chennai)
15. Mr. C. Ranga Rajan, Former Governor of Andhra Pradesh (Loyola College, Chennai)
16. Dr. Y.S. Rajasekhara Reddy, Former CM of AP (Andhra Loyola College, Vijayawada)
17. Mr. G. Mahesh Babu, Telugu Actor (Loyola College, Chennai)
18. Mr. D. Venkatesh, Telugu Actor (Loyola College, Chennai)
19. Sir. Jagadish chandra Bose, Scientist (St. Xavier's College, Kolkata)